



Republic of the Philippines

Philippine Information Agency

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PIA MEMORANDUM CIRCULAR No. 044

TO : ALL PIA OFFICIALS AND STAFF

SUBJECT : SUBMISSION OF 2019 SECOND SEMESTER OPCR AND IPCR

DATE : 18 November 2019

All are reminded to submit the Second Semester (July-December 2019) Office Performance Commitment and Review (OPCR) and Individual Performance Commitment and Review (IPCR) reports on/or before the given deadlines:

| DELIVERABLE/S | DEADLINE |
|--|-------------------------------|
| 2019 2 nd Semester OPCR with rating scale (based on the Agency Standard SPMS) | on or before 09 December 2019 |
| 2019 2 nd semester IPCR with rating scale | on or before 16 December 2019 |

Regional Heads are requested to send OPCR reports through ROD (rod@pia.gov.ph) while Division Chiefs to submit directly to Planning Unit. IPCR reports are to be submitted to the Human Resource Development Division.

FOR COMPLIANCE.

CERTIFIED TRUE COPY

PIA RECORDS SEC.

TH

ABNER M. GAGA
Officer-In-Charge, PIA

PHILIPPINE INFORMATION AGENCY
RECORDS SECTION

18 NOV 2019
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