

**Philippine Information Agency - Indicative Annual Procurement Plan for FY 2020**

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	<b>REPAIRS &amp; MAINTENANCE</b>											
	A. Building and Other Structures	CO/RO	SMV					GoP	3,163,000.00			
	B. Furniture & Fixtures	CO/RO	SMV					GoP	387,000.00			
	C. Machinery	CO/RO	SMV/NP					GoP	618,000.00			
	D. Office Equipment	CO/RO	SMV/NP					GoP	1,321,000.00			
	E. ICT Equipment	CO/RO	SMV/NP					GoP	648,000.00			
	F. Communication Equipment	CO/RO	SMV/NP					GoP	431,000.00			
	G. Printing Equipment	CO/RO	SMV/NP					GoP	292,000.00			
	H. Other Machinery and Equipment	CO/RO	SMV/NP					GoP	333,000.00			
	I. Motor Vehicles	CO/RO	SMV/NP					GoP	2,643,000.00			
	<b>RENTAL EXPENSES</b>											
	Land											
	Building and Structures	RO	Lease of Venue					GoP	4,971,000.00			
	Motor Vehicle	CO/RO	SMV					GoP	682,000.00			
	Equipment	CO/RO	SMV					GoP	199,000.00			
	<b>PROFESSIONAL EXPENSES</b>											
	1. Legal Services	CO	NP					GoP	430,000.00			
	2. Consultancy Services	CO	NP					GoP	1,928,000.00			
	3. Auditing Services	CO	NP					GoP	11,000.00			
	3. Other Professional Services	CO/RO	NP					GoP	8,772,000.00			
	3.1 Creative talents (Directors, script writers, voice over announcers, on-cam talents)	CO-CG	NP									
	3.2 Hiring of Psychometrician	CO-HRDD	NP					GoP				
	3.2 Mascot makers	CO-CG	NP					GoP				
	3.3 Medical Diagnostic (Annual Physical Exam) for	CO-HRDD	SMV					GoP				
	4. Janitorial Services	CO-ADMIN	3 Year Contract					GoP	4,756,000.00			
	5. Security Services	CO-ADMIN	3 Year Contract					GoP	5,286,000.00			
	6. Other General Services								990,000.00			
	6.1 Pest Control	CO-ADMIN	SMV					GoP				
	6.2 Aircon Maintenance	CO-ADMIN	SMV					GoP				
	<b>SUPPLIES AND MATERIALS EXPENSES</b>											
	A. ICT Office Supplies								510,000.00			
	B. Fuel, Oil, Lubricants (Fleet Card System)	CO/RO	SMV/CB					GoP	4,959,000.00			
	Office Supplies Expenses	CO/RO	PS/S/SMV					GoP	12,169,000.00			
	APP - Consumables Supplies and Equipment	CO/RO	SMV/CB					GoP				
	A. Psychological Test Materials	CO-HRDD	CB/SMV					GoP				
	<b>Advertising Expenses</b>	CO/RO	SMV/NP					GoP	1,809,000.00			
	Representation Expenses	CO/RO	SMV/CB					GoP	5,766,000.00			
	Printing and Publications	CO/RO	SMV					GoP	1,268,000.00			
	A. PIA Accomplishment report	CO-CG	SMV					GoP				
	B. Printing of Competency-Based Manual	CO-HRDD	SMV					GoP				
	C. Others	CO	SMV					GoP				
	Traveling Expenses - Local	CO/RO	SMV					GoP	7,868,000.00			
	Training Expenses	CO/RO	SMV					GoP	3,157,000.00			
	<b>Other Subscriptions Expenses</b>	CO	SMV/NP					GoP	1,626,000.00			
	A.1 Cloud Web Hosting	CO-CG	SMV									
	A.2 G-Suite Subscription	CO-MISD	SMV									
	A.3 Firewall license (for 1 year)	CO-MISD	SMV									
	A.4 Newspapers/Magazine	CO/RO	SMV									
	<b>UTILITIES</b>											
	Water	CO/RO	Direct Contracting					GoP	5,241,000.00			
	Electricity	CO/RO	Direct Contracting					GoP	15,087,000.00			
	<b>COMMUNICATION</b>											
	A. Postage & Courier Services	CO/RO	CB					GoP	857,000.00			
	B. Mobile Loads/Subscription	CO/RO	NP					GoP	7,473,000.00			

