



Republic of the Philippines

Philippine Information Agency

PIA Bldg., Visayas Avenue, Diliman Q.C. 1128

Metro Manila, Philippines

Tel. No. 920 1224 Fax. No. 920 4386 www.pia.gov.ph

INVITATION FOR NEGOTIATED PROCUREMENT DUE TO TWO-FAILED BIDDINGS (PIA – INP2021-03)

**PROCUREMENT OF MOBILE SUBSCRIPTION PLAN FOR ONE (1) YEAR
FOR PIA CENTRAL OFFICE, NCR AND MIMAROPA PERSONNEL**

1. The PHILIPPINE INFORMATION AGENCY (PIA) intends to procure Mobile Subscription Plan for One (1) Year for PIA Central Office, NCR and MIMAROPA personnel with the Approved Budget for the Contract (ABC) of Three Million Two Hundred Sixteen Thousand Pesos (PHP 3,216,000.00) only.
2. The PIA, through its Bids and Awards Committee (BAC), now invites technically, legally, and financially capable suppliers for the said mobile subscription.
3. The procurement procedure for this requirement is Negotiated Procurement pursuant to Section 53.1 of the 2016 Revised Implementing Rules and Regulations (IRR) of the Republic Act (R.A.) No. 9184, otherwise known as the “Government Procurement Reform Act,” including its Annex H thereof.

The BAC will engage in negotiations with a sufficient number of suppliers to ensure effective competition. The selection of the successful offer shall be based on the best and final offer that will be submitted on the specified date shown below, and which would meet the minimum technical specifications required.

4. Interested Bidders may obtain further information from the BAC Secretariat via email at pjacentral.bids@pia.gov.ph or through mobile number 0908-850-6050 from July 07 to 13, 2021 at 8:00am to 5:00pm.

5. The schedule of bidding activities is herein stated below:

Activity	Schedule
Posting of Request for Submission of Price Quotations	07 July 2021
Issuance and Availability of Request for Quotation and Other Procurement Documents	07-13, July 2021
Preliminary Conference/clarification/Issuance of Amendments	09 July, 2021 via online conferencing
Submission of filled Out Request for Quotation and Technical Requirements	13 July 2021 @ 12:00 PM
Opening of Request for Quotations	13 July 2021 @ 1:30PM via online conferencing

6. Interested bidders may electronically submit the following documents in compliance with GPPB Resolution 09-2020 and PIA BAC Resolution 048 s2020 (attached herein as Annex) or by manual submission following strict compliance with the two-envelop rule for the submission of bids as provided for in RA9184 and its Implementing Rules and Regulations.

ELIGIBILITY REQUIREMENTS

Class "A" Documents

Legal Documents

- (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);
or
- (b) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document,
and
- (c) Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;
and
- (d) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

Technical Documents

- (e) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- (f) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid within two (2) years from the date and receipt of bids, Any of the following documents must be submitted corresponding to listed contracts per submitted Annex B;
 - **Copy of End-user's Acceptance**
 - **Official Receipts**
 - **Sales Invoice**
- (g) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;
or
Original copy of Notarized Bid Securing Declaration; **and**
- (h) Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; **and**
- (i) Original duly signed Omnibus Sworn Statement (OSS);
and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

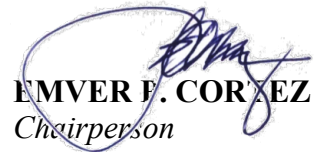
Financial Documents

- (j) The Supplier's audited financial statements, showing, among others, the Supplier's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; **and**
- (k) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC);
or
A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

Class "B" Documents

- (l) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence;
or
duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

7. The PIA reserves the right to accept or reject any proposal and to terminate the procurement process at any time prior to awarding of contract, without thereby incurring any liability to the affected suppliers



EMVER F. CORDEZ
Chairperson

Bids and Awards Committee

STATEMENT OF ALL ONGOING CONTRACTS
(including contracts awarded but not yet started, if any)

Name of Client	Name of Contract	Date of status of the Contract	Kinds of Goods	Amount of Contracts	Value of Outstanding Contracts	Date of Delivery

Name & Signature of Authorized Representative

Position Title

Instructions:

1. Statement of all on-going contracts including those awarded but not yet started which may be similar to the project called for bidding as of the day before the deadline of submission of bids.
2. If there is NO on-going contract awarded but not yet started as of the above-mentioned period, state NONE or NOT APPLICABLE.
3. The total amount of the on-going but not yet started contracts should be consistent with those used in the Financial Contracting Capacity (NFCC).

**STATEMENT OF SINGLE LARGEST COMPLETED
CONTRACT** (within two (2) years from the date of submission and
receipt of bids)

Name of Client	Name of Contract	Date of Contract	Kinds of Goods	Value of Contracts	Date of Completion	Official Receipt No. & Date of OR and End User's Acceptance Date

CERTIFIED CORRECT:

Name & Signature of Authorized Representative

Position Title

Instructions:

1. Name of Contract column indicates the Nature/Scope of the contract for the PIA to determine the relevance of the entry with the Procurement at hand.
2. Any of the following documents MUST BE SUBMITTED corresponding to listed contracts per submitted Annex II:
 - a. Copy of End-user's Acceptance;
 - b. Official Receipts; or
 - c. Sales Invoice

ANNEX C

SCHEDULE OF REQUIREMENTS

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Description	Quantity	Delivery Schedule
PROCUREMENT OF MOBILE SUBSCRIPTION PLAN FOR ONE (1) YEAR FOR PIA CENTRAL OFFICE, NCR AND MIMAROPA PERSONNEL	103 Units	Within 30 days upon issuance of Notice to Proceed

I hereby certify to comply and deliver all the above requirements

Name of Company

Signature over Printed Name

Date

TECHNICAL SPECIFICATION

	Minimum Specification	Bidder's Statement of Compliance
	<p><i>[Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</i></p>	
1	<p><i>Plan 5,000 (minimum requirement)</i> <i>x 18 plan unit</i></p> <p>Unlimited All-Net calls Unlimited all-net sms Unlimited landline calls Non-stop surf Free Unit</p> <p><i>Plan 3,500 (minimum requirement)</i> <i>x 25 plan units</i></p> <p>Fixed data allocation for surf on LTE and 5G Unlimited tri ± net calls calls Unlimited all-net sms 180 all-net mins Non-stop surf Free Unit</p> <p><i>Plan 2,500 (minimum requirement)</i> <i>x 11 plan units</i></p> <p>Unlimited all net calls Unlimited all-net sms 70 GB Free Unit</p> <p><i>Plan 1,500 (minimum requirement)</i> <i>x 28 plan units</i></p> <p>Unlimited all net calls Unlimited all-net sms 10 GB Free Unit</p> <p><i>Plan 1,000 (minimum requirement)</i> <i>x 21 plan units</i></p> <p>Unlimited all net calls Unlimited all-net sms 6 GB Free Unit</p>	

2	<p>Responsibility of Supplier The Supplier shall provide the necessary services, units, and 24/7 after sales customer support necessary in the duration of the Contract.</p>	
3	<p>Delivery Period The Supplier is required to deliver the services including all units within 30 days upon issuance of Notice to Proceed.</p>	
4	<p>Warranty Mobile phone units shall have two (2) year warranty on parts and services.</p>	
5	<p>Timeline The mobile phone line subscription shall have an initial contract of one year which will start upon complete delivery of all required units and thereafter shall be renewed subject to GPPB Resolution No. 19- 2006 dated Dec. 2006 or the Guidelines on procurement of Water, Electricity Telecommunications and Internet Providers (WETI).</p>	
6	<p>Liquidated Damages In case Supplier's delays in the delivery of goods and/or performance of services, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.1%) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity shall rescind the contract, without prejudice to other courses of action and remedies open to it.</p>	

Omnibus Sworn Statement (Revised)

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

Bid Form for the Procurement of Goods
[shall be submitted with the Bid]

BID FORM

Date : _____

Project Identification No. : _____ To: *[name and address of*

Procuring Entity]

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *[supply/deliver/perform]* *[description of the Goods]* in conformity with the said PBDs for the sum of *[total Bid amount in words and figures]* or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

[Insert this paragraph if Foreign-Assisted Project with the Development Partner: Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount and Currency	Purpose of Commission or gratuity
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(if none, state "None")]

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of *[name of the bidder]* as evidenced by the attached *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: _____ Legal capacity: _____ Signature: _____

Duly authorized to sign the Bid for and behalf of:

_____ Date: _____

Bid Securing Declaration Form

[shall be submitted with the Bid if bidder opts to provide this form of bid security]

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S.S.

BID SECURING DECLARATION
Project Identification No.: [Insert number]

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
 - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of *[month]* *[year]* at *[place of execution]*.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]



Republic of the Philippines

Philippine Information Agency

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BAC RESOLUTION NO. 048

Ref. No. 048_PIACOBAC2020

Series of 2020

**RESOLUTION RECOMMENDING THE ADOPTION OF
GUIDELINES ON THE CONDUCT OF ONLINE PUBLIC BIDDING
IN ACCORDANCE WITH GPPB RESOLUTION 09-2020**

WHEREAS, the IATF Guidelines prescribes strict adherence to health protocols and discourages mass gathering activities;

WHEREAS, the Government Procurement Policy Board (GPPB) issued its Resolution No. 09-2020 dated 7 May 2020 approving measures for the efficient conduct of procurement activities during the state of calamity, or implementation of community quarantine or similar restrictions;

NOW, THEREFORE, in consideration of the foregoing, **WE**, the Members of the **PIA BIDS AND AWARDS COMMITTEE**, by virtue of the powers vested on us by law, hereby **ADOPTS** and shall **IMPLEMENT** the following **Guidelines on the Conduct of Online Public Bidding** pursuant to GPPB Resolution No. 09-2020 in the conduct of public bidding through online or electronic submission of bids.

I. Advertisement / Posting of Invitation to Bid

The Invitation to Bid shall be posted on PhilGEPS and the Agency website Transparency Seal

II. Pre-Bid Conference

1. An online Pre-Bid Conference shall be conducted using Google Meet.
2. Interested suppliers must register with the BAC Secretariat at least three (3) calendar days before the day of the pre-bid conference by filling up the Google Form provided by the Secretariat.
3. After successful registration, the Secretariat will send an acknowledgement receipt and an invitation containing the Google Meet link on the email address provided in the registration form.
4. Only duly registered suppliers shall be allowed to attend the conference. For suppliers who have more than one representative who wish to attend, each representative shall fill up the pre-registration form.

5. The Secretariat will be the sole administrator of the video conference.
6. The video conference shall be recorded and a minutes of the meeting will also be prepared.

III. Submission of Bids

1. Bidders shall submit their bids in accordance with RA 9184 and its Implementing Rules and Regulations.
2. Further, as provided in GPPB Resolution 09-2020, online submission of bids shall be allowed.
3. All prospective bidders who will opt to submit their bids electronically, shall submit in conformity with the following:
 - 3.1. The bidder shall send an email and/or text message informing the BAC Secretariat of their intent to submit a bid. A Google Drive link will be provided to them for the submission of their bid. The link will only be accessible to the bidder for twenty four (24) hours and thereafter will be closed. Should the bidder fail to submit within the given time, he will have to again request the BAC Secretariat for access.
 - 3.2. The bidder will submit TWO (2) password protected compressed folders in .ZIP format containing the scanned original copy of the Legal and Technical Requirements and the Financial Requirement.
 - 3.3. The first folder shall be named "PIA Bid No. () Name of Supplier Legal and Technical" ; The second envelope shall be named, "PIA Bid No. () Name of Supplier Financial" Each PDF file shall likewise be password protected.
 - 3.4. The four passwords shall be unique from each other and will only be given by the supplier during the Bid Opening.
 - 3.5. Upon receipt before the deadline, the BAC Secretariat shall send an acknowledgement receipt and a BID receipt which can be saved or printed by the bidder as proof of the official date and time of receipt of bids
 - 3.6. Late bids shall not be included in the Opening of Bids
 - 3.7. The Secretariat shall download the files only in an Agency issued computer device. The Secretariat Head as administrator and an alternate are the only persons allowed to access the said password protected files for safekeeping and record purposes.
 - 3.8. In case where a bidder wishes to modify its bid, the bidder shall send another Bid equally secured, properly identified and labelled as a "modification". The time indicated in the latest Bid receipt page generated shall be the official time of submission. Bids submitted after the deadline shall not be accepted.

- 3.9. The following email shall apply to Bid modification;
- "PIA Bid No. () Name of Supplier Legal and Technical Modification"
 - "PIA Bid No. () Name of Supplier Financial Modification"

IV. Bid Opening Process

1. The BAC, with the assistance of the Secretariat and Technical Working Group, shall conduct the bid opening via Google Meet. Bidders are encouraged to attend the bid opening online. The passwords for the folders and the files shall be disclosed by the bidders only during the bid opening.
2. For bidders who are present, the Secretariat will ask the bidder in the chat box of the Google Meet video conferencing room for the corresponding password during the bid opening itself. The official representative of the bidder shall respond promptly in the same chat box with the passwords when prompted.
3. If a bidder is unable to attend the bid opening and his bid is about to be opened, the secretariat will ask for the passwords via text message to the official representative of the bidder who shall respond promptly with the password. Bidders are given a maximum of five (5) minutes to respond. If the bidder does not respond with the password within the given time, the BAC shall move on to the next bid, if any. If there are no other bids to be considered, the Secretariat shall ask again via text message for the password and the BAC shall give the bidder five minutes to respond. If the bidder fails to respond within the allotted time, his bid will no longer be considered.
4. The bidder shall first disclose the password for the first password-protected folder containing the eligibility documents and the Secretariat shall extract the eligibility documents therein. The Secretariat shall upload the said extracted file to Google Drive and share via email the link to such file to all BAC members, Secretariat and the TWG. After sharing the link, the Secretariat will ask the bidder for the password to the eligibility documents in the same procedure described above.
5. If the bidder is considered passed on his eligibility requirements, together with any other bidders who are considered passed on their eligibility requirements, his second password-protected compressed folder containing financial documents and the files contained therein shall be opened and shared in the same manner as the passwords of the eligibility documents as described above. In no case will bidder disclose the passwords for his financial folders and files prior to being declared eligible based on the evaluation of his eligibility documents.
6. The bidders are given only three (3) attempts to disclose their password per compressed folder and PDF file to open the documents. Should the bidder fail to provide the correct password after the third attempt, their bid will no longer be considered. The Secretariat shall take and print a screenshot of the records and all incidents should be recorded in the minutes.

V. BID EVALUATION

1. Only eligible bids shall be evaluated
2. In consideration of the limited access to financial institutions, regulatory and other offices, as well as the implementation of government restrictions on transport and travel, the following alternate documentary requirements shall be acceptable for procurement activities.
 - 2.1. Unnotarized Bid Securing Declaration;
 - 2.2. Expired Business or Mayor's Permit with Official Receipt of renewal application, subject to submission of Business or Mayor's permit after award of contract but before payment;
 - 2.3. Unnotarized Omnibus Sworn Statement subject to compliance therewith after award of contract but before payment; and
 - 2.4. Performance Securing Declaration (PSD) in lieu of a performance security to guarantee the winning bidder's faithful performance of obligations under the contract, subject to the following:
 - 2.4.1. Similar to the PSD used in Framework Agreement, such declaration shall state, among others, that the winning bidder shall be blacklisted from being qualified to participate in any government procurement activity for one (1) year, in case of first offense or two (2) years, if with prior similar offense, in the event it violates any of the conditions stated in the contract.
 - 2.4.2. An unnotarized PSD may be accepted, subject to submission of a notarized PSD before payment, unless the same is replaced with a performance security in the prescribed form, as stated below; and
 - 2.4.3. The end-user may require the winning bidder to replace the submitted PSD with a performance security in any of the prescribed forms under Section 39.2 of the 2016 revised IRR of RA 9184 upon lifting of the State of Calamity, or community quarantine or similar restrictions, as the case may be.
 - 2.4.4. The BAC shall determine or validate the existence of the State of Calamity, or implementation of community quarantine or similar restrictions and may require the submission of documentary proof for this purpose."
(GPPB Resolution 09-2020, dated May 7, 2020)
3. The BAC Secretariat shall record the proceedings and prepare the minutes of the meeting in the conduct of the opening and evaluation of bids.

VI. Post Qualification

1. The TWG shall conduct post-qualification measures based on the documents submitted by the bidders. Only those with complete and sufficient requirements shall be considered for purposes of awarding the contract.
2. If deemed necessary, the TWG may require the manual submission of the documents submitted by the bidders for proper evaluation.

This resolution shall take effect immediately.

APPROVED this 30th day of October 2020 at Quezon City, Philippines.


EMVER P. CORTEZ
Chairperson, BAC


GIRLIE G. BANGUNAN
Vice-Chairperson, BAC


JOSELITO L. REYES
Member


MA. BUENA FE D. DE GUZMAN
Member


JAYSON P. LEGUIAB
Member


ANNIE LYN P. HALCON
Provisional Member

APPROVED:


BENJAMIN R. FELIPE
Director V



Republic of the Philippines

Philippine Information Agency

PIA Bldg., Visayas Avenue, Diliman Q.C. 1128

Metro Manila, Philippines

Tel. No. 920 1224 Fax. No. 920 4386 www.pia.gov.ph

CERTIFICATION

This is to certify that the Philippine Information Agency Bids and Awards Committee (PIA-BAC) Resolution No 048 Series of 2020 Adoption of the Guidelines on the Conduct of Online Public Bidding is in accordance with the procedures and guidelines provided by GPPB Resolution 09-2020 dated May 7 2020.

Further, in order to ensure the security, integrity, confidentiality of the bids to be submitted, the following procedures were adopted;

All prospective bidders who will opt to submit their bids electronically, shall submit in conformity with the following:

1. The bidder will send in a single email TWO (2) password protected compressed folders in .ZIP format containing the scanned original copy of the Legal and Technical Requirements and the Financial Requirement.
2. The first folder shall be named "PIA Bid No. (___) Name of Supplier Legal and Technical" ; The second envelope shall be named, "PIA Bid No. (___) Name of Supplier Financial" Each PDF file shall likewise be password protected.
3. The four passwords shall be unique from each other and will only be given by the supplier during the Bid Opening.
4. Upon receipt before the deadline, the BAC Secretariat shall send an acknowledgement receipt and a BID receipt which can be saved or printed by the bidder as proof of the official date and time of receipt of bids

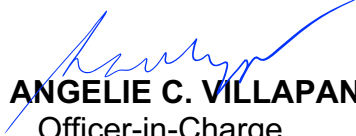
5. Late bids shall not be included in the Opening of Bids
6. The secretariat shall download the files only in an Agency issued computer device. The Secretariat Head as administrator and an alternate are the only persons allowed to access the said password protected files for safekeeping and record purposes.
7. In case where a bidder wishes to modify its bid, the bidder shall send another Bid equally secured, properly identified and labelled as a “modification”. The time indicated in the latest Bid receipt page generated shall be the official time of submission. Bids submitted after the deadline shall not be accepted.

The following email shall apply to Bid modification;

“PIA Bid No. (__) Name of Supplier Legal and Technical Modification”

“PIA Bid No. (__) Name of Supplier Financial Modification”

This certification is being issued this 09 day of November 2020 in compliance with the requirements of Government Procurement Policy Board (GPPB) Resolution 09-2020.


MARIE ANGELIE C. VILLAPANDO
Officer-in-Charge
Management Information Systems Division