

PHILIPPINE INFORMATION AGENCY
PIA Bldg, Visayas Avenue, Diliman Quezon City

REQUEST FOR QUOTATION (RFQ)

The Philippine Information Agency (PIA), through its Bids and Awards Committee (BAC), hereby invites all interested suppliers to quote their lowest price on the items listed in the Suppliers Quotation Form (Annex A) subject to the General Conditions stated herein.

NAME OF PROJECT: **TRANSFER OF 3-TONER AIR-CONDITIONING UNIT NON-INVERTER FLOOR MOUNTED**

APPROVED BUDGET FOR THE CONTRACT: **Php 66,700.00**

General Conditions:

1. Bidding will be conducted through Small Value Procurement under Section 53.9 of the Revised Implementing Rules and Regulations (IRR) of Republic Act. No. 9184, otherwise known as the "Government Procurement Reform Act."
2. Suppliers are required to submit the following prior to notification by the BAC of the award:
 - a. Valid & Current Mayor's/Business Permit for 2022;
 - b. Valid & Current PhilGEPS Registration Certificate/Number;
 - c. Income Tax Return (for ABCs above P500K)
 - d. Omnibus Sworn Statement (for ABCs above P50K);
 - e. Bids should be valid for a period of 90 days.
3. DELIVERY PERIOD:
4. The total price quoted is subject to VAT and other applicable taxes and payable check;
5. Payment shall be prepared through Advice to Debit Account upon receipt of the supplier's Statement of Account, subject to deduction of applicable taxes.

For further inquiries, please coordinate with Paul John Delos Santos at mobile number 0998-588-9436. The Quotation may be submitted through e-mail at paul.delossantos@pia.gov.ph.

The Philippine Information Agency (PIA) reserves the right to accept or reject any or all Quotations/Bids, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder(s), and to accept offer that is most advantageous to the Government.

ATTY. JAIME O. DIMSON
BAC-CHAIRPERSON

SUPPLIER'S QUOTATION

ITEM NO.	DESCRIPTION	QTY.	UNIT COST (Php)	TOTAL COST (Php)
	<p><i>Transfer of 3TR Aircon Unit Non-Inverter Floor Mounted</i></p> <p>Materials:</p> <ul style="list-style-type: none"> • Labor and materials 1 • Excess Pipe 98 ft • Steel bracket 1 • Circuit breaker 1 • Recharging of freon R22 1 <p>Lay-outing Works:</p> <ul style="list-style-type: none"> • Check ceilings for lay-outing of pipes and electrical connections. • Installation of pipes and electrical system • Fabrication and installation of steel bracket • Supply and installation of circuit breaker • Pull-out of old air-conditioning unit • Recharging of Freon gas <p>Others:</p> <ul style="list-style-type: none"> • Actual testing of the system • Aircon cleaning • Service warranty • Site cleaning • Hauling and disposal of debris • Mobilization and demobilization • Must have engaged in the business for the past five (5) years • Must have complete equipment for the project • Workers / staff must be skilled and knowledgeable of the project to be implemented <p>TIMEFRAME: Calendar 30 days</p>			

DELIVERY PERIOD:

PRICE VALIDITY: _____

After having carefully read, understood and accepted the conditions specified in the Request for Quotation, Technical Specification and Terms of Reference, I/We quote on the item(s) at prices as above-indicated.

 Printed Name and Signature

 Business Name and Address

 Telephone/Mobile No. and E-mail address

_____ *Date*

Technical Specifications

Note: Bidders must state either “Comply” or “Not Comply” in the column “Statement of Compliance” against each of the individual parameters of each Specification:

Item	Specification	Statement of Compliance
	<p><i>Transfer of 3TR Aircon Unit Non-Inverter Floor Mounted</i></p> <p>Materials:</p> <ul style="list-style-type: none">• Labor and materials• Excess Pipe• Steel bracket• Circuit breaker• Recharging of freon R22 <p>Lay-outing Works:</p> <ul style="list-style-type: none">• Check ceilings for lay-outing of pipes and electrical connections.• Installation of pipes and electrical system• Fabrication and installation of steel bracket• Supply and installation of circuit breaker• Pull-out of old air-conditioning unit• Recharging of Freon gas <p>Others:</p> <ul style="list-style-type: none">• Actual testing of the system• Aircon cleaning• Service warranty• Site cleaning• Hauling and disposal of debris• Mobilization and demobilization• Must have engaged in the business for the past five (5) years• Must have complete equipment for the project• Workers / staff must be skilled and knowledgeable of the project to be implemented <p>TIMEFRAME: 30 Calendar days</p>	

I hereby certify that the statement of compliance to the forgoing technical specifications are true and correct, otherwise, if found to be false either during bid evaluation or post-qualification, the same shall give rise to automatic disqualification of our bid.

Name of Company/Bidder

Signature Over Printed Name
Of Authorized Representative

Date