

PHILIPPINE INFORMATION AGENCY
PIA Bldg, Visayas Avenue, Diliman Quezon City

REQUEST FOR QUOTATION (RFQ)

The Philippine Information Agency (PIA), through its Bids and Awards Committee (BAC), hereby invites all interested suppliers to quote their lowest price on the items listed in the Suppliers Quotation Form (Annex A) subject to the General Conditions stated herein.

NAME OF PROJECT: **PEST AND TERMITE CONTROL AND ERADICATION SERVICES**
(JULY TO DECEMBER 2023)

APPROVED BUDGET FOR THE CONTRACT: **Php 180,000.00**

General Conditions:

1. Bidding will be conducted through Small Value Procurement under Section 53.9 of the Revised Implementing Rules and Regulations (IRR) of Republic Act. No. 9184, otherwise known as the "Government Procurement Reform Act."
2. Suppliers are required to submit the following prior to notification by the BAC of the award:
 - a. Valid & Current Mayor's/Business Permit for 2023;
 - b. Valid & Current PhilGEPS Registration Certificate/Number;
 - c. Income Tax Return (for ABCs above P500K)
 - d. Omnibus Sworn Statement (for ABCs above P50K);
 - e. Bids should be valid for a period of 90 days.
3. DELIVERY PERIOD:
4. The total price quoted is subject to VAT and other applicable taxes and payable check;
5. Payment shall be prepared through Advice to Debit Account upon receipt of the supplier's Statement of Account, subject to deduction of applicable taxes.

For further inquiries, please coordinate with Paul John Delos Santos at mobile number 0985-3050-095. The Quotation may be submitted through e-mail at paul.delossantos@pia.gov.ph.

The Philippine Information Agency (PIA) reserves the right to accept or reject any or all Quotations/Bids, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder(s), and to accept offer that is most advantageous to the Government.

ATTY. JAIME O. DIMSON
BAC-CHAIRPERSON

SUPPLIER'S QUOTATION

ITEM NO.	DESCRIPTION	QTY	UNIT COST (Php)	TOTAL COST (Php)
	<p>Pest and Termite Control and Eradication for the PIA-Central Office Building</p> <p>To provide quality pest and termite control service fitting what the Central Office building needs in terms of frequency and proper application of pesticides.</p> <p>The project can take place on any given timeline whether the building is heavily infested by vermin at the common areas and in some places which pest may harbor.</p> <p>This covers service treatment against all kinds of crawling and flying pests on walls, floors, cracks and crevices, cabinets, baseboards, and other various areas where there are pest infestation.</p> <p>SCOPE OF WORK AND METHODS OF TREATMENT</p> <p>PIA Pest and Termite Preventive Maintenance in the work premises and all its offices inside PIA central office building shall, in accordance with the schedule of requirements, set pest and termite eradication and control services to be carried out by the Contractor in the following areas:</p> <ol style="list-style-type: none"> 1. Building Basement 2. Ground Floor 3. Second Floor 4. Third Floor 5. Fourth Floor 6. Rooftop 7. PIA Grounds 			

DELIVERY PERIOD:

PRICE VALIDITY:90 days

After having carefully read, understood and accepted the conditions specified in the Request for Quotation, Technical Specification and Terms of Reference, I/We quote on the item(s) at prices as above-indicated.

Printed Name and Signature

Business Name and Address

Telephone/Mobile No. and E-mail address

Date

Technical Specifications

Note: Bidders must state either “**Comply**” or “**Not Comply**” in the column “Statement of Compliance” against each of the individual parameters of each Specification:

Item	Specification	Statement of Compliance
	<p>Pest Control Reference</p> <p>A. Rodent (Rats and Mice) Control</p> <ul style="list-style-type: none"> • Inspection <p>Conduct regular inspection of all potential harborages and food sources of rodents such as pipe chase, basement areas, electrical rooms, behind appliances, and point of entries, as well as regular inspection of all bait traps and bait stations.</p> <p>Regularly check the outside perimeter of the building for possible rat harborages such as sewage drains, refused food storage, construction materials, and the like.</p> <ul style="list-style-type: none"> • Baiting <p>Install bait stations in hidden places and strategic locations where rodents usually search for food, roam around and congregate.</p> <p>Set up a pipe bait station along the outside perimeter of the building to anticipate rodent problems.</p> <ul style="list-style-type: none"> • Trapping <p>Install cage traps, glue board, snap, and other mechanical devices to augment the baiting technique.</p> <p><i>*Frequency: Once a month (every last Saturday of the month)</i></p> <p>B. Flying and Crawling Insects/Pests (Flies, mosquitoes, cockroaches, ticks, fleas, ants, bed bugs, kissing bugs, and alike)</p> <ul style="list-style-type: none"> • Inspection <p>Conduct a thorough inspection of areas prone to crawling Insects/pests such as but not limited to cockroach infestation and harborages like cupboards, floor drains, cracks, crevices, and drainage systems to check their presence.</p> <p>The chemicals/solutions to be used shall be subject to prior inspection by the representative of Administrative Division.</p> <ul style="list-style-type: none"> • Pest Eradication <p>Deal with the possibility of re-infestation from adjacent premises or vegetation, especially by ant infestation. Apply the following to eradicate the above-mentioned pests.</p> <ul style="list-style-type: none"> ❖ Residual Insecticide Methods <ul style="list-style-type: none"> - Residual insect control pesticide services to eradicate nuisance insect pests. - Spray treatment for cracks and crevices, undersides of furniture and appliances - Misting of hallways, ornamental plants, and other facilities. - Thermal fogging of hallways, ornamental plants, and other facilities. <ul style="list-style-type: none"> ❖ Insecticidal Bait Application <ul style="list-style-type: none"> - Placement of insecticidal bait/gel in all pantry areas, all comfort rooms, stock rooms, electrical room areas, electrical wiring, telephone apparatus, and the like. - Use pyrethroid chemicals to flush out cockroaches and 	

determine the extract locations or harborage.

❖ **Larvicide application**

- Apply larvicide upon stagnant water, e.g. rain drains and other possible water reservoirs, which pose as a breeding source for mosquitoes.

❖ **Monitoring**

- Conduct a follow-up inspection or survey after the application of the pest eradication activity to check the effectiveness of the methods applied.

**Frequency: Once a month (every 4th Saturday/last Saturday of the month)*

C. Comprehensive Termite Control and Eradication (or other methods for the same purpose) of all covered areas:

This covers service treatment done by wood injection in places where termites are likely to hide or in places where there are signs of infestation (i.e., door jambs, electrical outlet, double walling, ceiling, cabinets, etc.).

Frequency of Service: Three (3) General Treatments and a monthly inspection of the recurrence of termite infestation.

• **Mound Demolition (if any):**

Termite mounds are the homes to subterranean termites where the termite queens live and lay eggs. These mounds shall be searched and if found, must be destroyed and thoroughly beat the area.

Frequency of Service: Three (3) General Treatments and a monthly inspection to the recurrence of termite infestation.

• **Wood Treatment**

Wood treatments include surface sprays, injected sprays and foams, and Borate treated wood. Pest control professionals use borate wood treatments to prevent termite infestations and eliminate any existing termites in the buildings. Wood treatments include surface applications during the construction phase of home or office and wood injections and foams after a home is built.

Frequency of Service: Three (3) General Treatments and a monthly inspection of the recurrence of termite infestation.

• **Bait Systems**

Bait termite treatment systems are being used by pest control firms in destroying termite colonies. A pest control professional will install bait stations around the perimeter of the office and monitors the stations on a set frequency ensuring the office is protected from future and any current infestations. This termite infestation treatment effectively eliminates termites.

Frequency of Service: Three (3) General Treatments and a monthly inspection of the recurrence of termite infestation.

The Contractor shall warrant that all products/chemicals to be used are duly authorized for urban pest control services. The products shall be **environment-friendly**, highly technical and economical, **safe to human health** and plants and must be duly certified, authorized and approved for application by the Fertilizer and Pesticides Authority (FPA) and/ or Pest Control Association of the Philippines and/ or the National Committee on Urban Pest Control (NCUPC) and all applicable regulatory offices.

	<p>REPORTS</p> <p>The contractor’s personnel shall submit monthly accomplishment report to the Administrative Division on the areas that were treated, duly confirmed, or acknowledged by the Admin Representative present during the treatment. They are also required to submit survey results conducted after two (2) weeks from completion of the task as a supporting document. These will be the bases of payment for the service rendered.</p> <p>OCULAR INSPECTION</p> <p>In coordination with PIA, prospective Bidders must ensure that they have undertaken an ocular inspection of the site and clearly understand the scope of works involved prior to Bid/Quotation submission.</p> <p>PROPOSED BUDGET FOR THE CONTRACT</p> <p>One Hundred Eighty Thousand Pesos Only (Php 180,000.00) inclusive of VAT and all other applicable government taxes.</p> <p>CONTRACT DURATION</p> <p>The Contract shall be valid for six (6) months from July to December 2023.</p> <p>MODE OF PAYMENT</p> <p>The Contractor shall send monthly billing to PIA after the successful conduct of the general pest control with details of services rendered.</p> <p>WARRANTY</p> <p>The Contractor shall warrant that after the 3-month period of treatment, the PIA Building is guaranteed to be free from termite and pest re-infestation. A Warranty Certificate shall be issued at the last treatment. Should there be any evidence of termite and pest re-infestation within the warranty period, the Contractor shall immediately conduct re-treatment free of charge.</p> <p>EVALUATION OF PERFORMANCE</p> <p>The Contractor shall be evaluated on a monthly basis based on the prescribed Evaluation/ Rating Template for Outsourced Suppliers/ Service Providers by PIA.</p> <p>TERMINATION</p> <p>The Philippine Information Agency reserves the right to terminate the Agreement/ Job Order entered into by PIA and the prospective contractor for any violation of this TOR and any other grounds authorized by the laws including the accumulation of three (3) consecutive months of “Unsatisfactory” ratings from the PIA by serving a ten-day written notice to the prospective contractor and without any liability accruing to PIA.</p> <p>The Contractor/service provider shall warrant that only honed, skilled and well-trained technicians will be assigned to the PIA premises to ensure correct treatment of pests and proper application of chemicals.</p> <p>The Contractor hereby warrants the honesty, fitness and reliability of its personnel and shall strictly observe safety precautionary measures during the termite and pest control and termite treatment. The contractor further warrants that its personnel shall, at all times, abide the security rules and regulations of the Philippine Information Agency (PIA) within the premises.</p> <p>For monitoring purposes, all services must be accompanied by authorized PIA personnel.</p>	
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I hereby certify that the statement of compliance to the forgoing technical specifications are true and correct, otherwise, if found to be false either during bid evaluation or post-qualification, the same shall give rise to automatic disqualification of our bid.

Name of Company/Bidder

Signature Over Printed Name
Of Authorized Representative

Date



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9751936
Procuring Entity PHILIPPINE INFORMATION AGENCY
Title PEST & TERMITE CONTROL AND ERADICATION SERVICES
Area of Delivery Metro Manila

Solicitation Number: 23-05-049	Status	Pending
Trade Agreement: Implementing Rules and Regulations	Associated Components	1
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification: Goods	Document Request List	0
Category: Pest Control Services	Date Published	15/05/2023
Approved Budget for the Contract: PHP 180,000.00	Last Updated / Time	14/05/2023 22:20 PM
Delivery Period:	Closing Date / Time	19/05/2023 17:00 PM
Client Agency:		
Contact Person: Paul John Hechanova Delos Santos Administrative Assistant III Visayas Avenue, Diliman, Quezon City Metro Manila Philippines 1128 63-2-9204338 paul.delossantos@pia.gov.ph		

Description

PHILIPPINE INFORMATION AGENCY
PIA Bldg, Visayas Avenue, Diliman Quezon City

REQUEST FOR QUOTATION (RFQ)

The Philippine Information Agency (PIA), through its Bids and Awards Committee (BAC), hereby invites all interested suppliers to quote their lowest price on the items listed in the Suppliers Quotation Form (Annex A) subject to the General Conditions stated herein.

NAME OF PROJECT: PEST AND TERMITE CONTROL AND ERADICATION SERVICES
(JULY TO DECEMBER 2023)

APPROVED BUDGET FOR THE CONTRACT: Php 180,000.00

General Conditions:

- Bidding will be conducted through Small Value Procurement under Section 53.9 of the Revised Implementing Rules and Regulations (IRR) of Republic Act. No. 9184, otherwise known as the "Government Procurement Reform Act."
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3. DELIVERY PERIOD:

4. The total price quoted is subject to VAT and other applicable taxes and payable check;
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ATTY. JAIME O. DIMSON
BAC-CHAIRPERSON

ANNEX A
SUPPLIER'S QUOTATION

ITEM NO.
DESCRIPTION QTY UNIT COST (Php) TOTAL COST (Php)

Pest and Termite Control and Eradication for the PIA-Central Office Building

To provide quality pest and termite control service fitting what the Central Office building needs in terms of frequency and proper application of pesticides.

The project can take place on any given timeline whether the building is heavily infested by vermin at the common areas and in some places which pest may harbor.

This covers service treatment against all kinds of crawling and flying pests on walls, floors, cracks and crevices, cabinets, baseboards, and other various areas where there are pest infestation.

SCOPE OF WORK AND METHODS OF TREATMENT

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1. Building Basement
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4. Third Floor
5. Fourth Floor
6. Rooftop
7. PIA Grounds

DELIVERY PERIOD:

PRICE VALIDITY:90 days

After having carefully read, understood and accepted the conditions specified in the Request for Quotation, Technical Specification and Terms of Reference, I/We quote on the item(s) at prices as above-indicated.

Printed Name and Signature

Business Name and Address

Telephone/Mobile No. and E-mail address

Date

Technical Specifications

Note: Bidders must state either "Comply" or "Not Comply" in the column "Statement of Compliance" against each of the individual parameters of each Specification:

Item Specification Statement of Compliance

Pest Control Reference

A. Rodent (Rats and Mice) Control

- Inspection

Conduct regular inspection of all potential harborages and food sources of rodents such as pipe chase, basement areas, electrical rooms, behind appliances, and point of entries, as well as regular inspection of all bait traps and bait stations.

Regularly check the outside perimeter of the building for possible rat harborages such as sewage drains, refused food storage, construction materials, and the like.

- Baiting

Install bait stations in hidden places and strategic locations where rodents usually search for food, roam around and congregate.

Set up a pipe bait station along the outside perimeter of the building to anticipate rodent problems.

- Trapping

Install cage traps, glue board, snap, and other mechanical devices to augment the baiting technique.

*Frequency: Once a month (every last Saturday of the month)

B. Flying and Crawling Insects/Pests (Flies, mosquitoes, cockroaches, ticks, fleas, ants, bed bugs, kissing bugs, and alike)

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The chemicals/solutions to be used shall be subject to prior inspection by the representative of Administrative Division.

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Deal with the possibility of re-infestation from adjacent premises or vegetation, especially by ant infestation. Apply the following to eradicate the above-mentioned pests.

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- Residual insect control pesticide services to eradicate nuisance insect pests.
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REPORTS

The contractor's personnel shall submit monthly accomplishment report to the Administrative Division on the areas that were treated, duly confirmed, or acknowledged by the Admin Representative present during the treatment. They are also required to submit survey results conducted after two (2) weeks from completion of the task as a supporting document. These will be the bases of payment for the service rendered.

OCULAR INSPECTION

In coordination with PIA, prospective Bidders must ensure that they have undertaken an ocular inspection of the site and clearly understand the scope of works involved prior to Bid/Quotation submission.

PROPOSED BUDGET FOR THE CONTRACT

One Hundred Eighty Thousand Pesos Only (Php 180,000.00) inclusive of VAT and all other applicable government taxes.

CONTRACT DURATION

The Contract shall be valid for six (6) months from July to December 2023.

MODE OF PAYMENT

The Contractor shall send monthly billing to PIA after the successful conduct of the general pest control with details of services rendered.

WARRANTY

The Contractor shall warrant that after the 3-month period of treatment, the PIA Building is guaranteed to be free from termite and pest re-infestation. A Warranty Certificate shall be issued at the last treatment. Should there be any evidence of termite and pest re-infestation within the warranty period, the Contractor shall immediately conduct re-treatment free of charge.

EVALUATION OF PERFORMANCE

The Contractor shall be evaluated on a monthly basis based on the prescribed Evaluation/ Rating Template for Outsourced Suppliers/ Service Providers by PIA.

TERMINATION

The Philippine Information Agency reserves the right to terminate the Agreement/ Job Order entered into by PIA and the prospective contractor for any violation of this TOR and any other grounds authorized by the laws including the accumulation of three (3) consecutive months of "Unsatisfactory" ratings from the PIA by serving a ten-day written notice to the prospective contractor and without any liability accruing to PIA.

The Contractor/service provider shall warrant that only honed, skilled and well-trained technicians will be assigned to the PIA premises to ensure correct treatment of pests and proper application of chemicals.

The Contractor hereby warrants the honesty, fitness and reliability of its personnel and shall strictly observe safety precautionary measures during the termite and pest control and termite treatment. The contractor further warrants that its personnel shall, at all times, abide the security rules and regulations of the Philippine Information Agency (PIA) within the premises.

For monitoring purposes, all services must be accompanied by authorized PIA personnel.

I hereby certify that the statement of compliance to the forgoing technical specifications are true and correct, otherwise, if found to be false either during bid evaluation or post-qualification, the same shall give rise to automatic disqualification of our bid.

Name of Company/Bidder Signature Over Printed Name Date
Of Authorized Representative

Created by Ronelio N Hernandez
Date Created 14/05/2023

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.