



## SUPPLIER'S QUOTATION

ITEM NO.	DESCRIPTION	QTY.	UNIT COST (Php)	TOTAL COST (Php)
	<p><b>LOT 1</b></p> <p><b>DIGITAL COPIER HEAVY DUTY DESKTOP 3-IN-1 PHOTOCOPIER/SCANNER/PRINTER</b></p> <p><i>Technical Specifications:</i>            Type: Monochrome            Control Panel: Custom LCD            Paper Size: A4 maximum to A3            Paper Capacity: 350 Sheets (250 sheets tray + 100 bypass tray)            Document Feeder: Reversing Single-Pass 100 Sheets            Print/Scan Resolution: 600x600dpi            Zoom: 25 to 400%            File Format: TIFF, PDF, JPEG, BMP            Warranty: One (1) year on parts or 240,000 copies from the date of installation</p> <p>Service: Lifetime On-site Service Warranty            Package: MFP unit/Document Feeder/Initial Supplies</p> <p>Delivery Period: <b>Fifteen (15) days from receipt of the approved Purchase Order.</b></p> <p>Supplier shall provide product demonstration / presentation during installation.</p> <p><b>A.B.C PHP 68,500.00</b></p>	1 UNIT		

DELIVERY PERIOD: 15 Days  
 PRICE VALIDITY: 90 Days

After having carefully read, understood and accepted the conditions specified in the Request for Quotation, Technical Specification and Terms of Reference, I/We quote on the item(s) at prices as above-indicated.

\_\_\_\_\_  
*Printed Name and Signature*

\_\_\_\_\_  
*Business Name and Address*

\_\_\_\_\_  
*Telephone/Mobile No. and E-mail address*

\_\_\_\_\_  
*Date*

## SUPPLIER'S QUOTATION

ITEM NO.	DESCRIPTION	QTY.	UNIT COST (Php)	TOTAL COST (Php)
	<p><b>LOT 2</b></p> <p><b>MULTI-IN-ONE INKJET PRINTER AND INK SET BOTTLE (CYAN, MAGENTA, YELLOW, BLACK)</b></p> <p>Technical Specifications:</p> <p><b>A. Multi-in-one Printer</b></p> <ol style="list-style-type: none"> <li>1. Printing <ol style="list-style-type: none"> <li>a. Print Direction: Bi-directional Printing</li> <li>b. Max Resolution: 4800 x 2400 dpi <ol style="list-style-type: none"> <li>i. <i>Print Speed</i> <ol style="list-style-type: none"> <li>1. Draft Text: Memo, A4: Up to 32.0 ppm / 22.0 ppm</li> <li>2. ISO 24734, A4 (Black / Colour) Simplex: Up to 25.0 ipm / 12.0 ipm / Duplex: Up to 16.0 ipm / 9.0 ipm</li> <li>3. ISO 24734, A3 (Black / Colour) Simplex: Up to 13.5 ipm / 6.0 ipm / Duplex: Up to 10.0 ipm / 5.0 ipm</li> <li>4. First Page Out Time (Black / Colour), A4: Simplex: Up to 5.5 sec / 8.5 sec / Duplex: Up to 11 sec / 17 sec</li> <li>5. Photo Default – 10 x 15 cm / 4X6" *2 #3 (Border/Borderless): Approx. 43 sec per photo (Border) / 52 sec per photo (Borderless)</li> </ol> </li> <li>ii. <i>Automatic 2-sided Printing: YES (up to A3)</i></li> </ol> </li> </ol> </li> <li>2. Copying <ol style="list-style-type: none"> <li>a. Copy Speed <ol style="list-style-type: none"> <li>1. ISO 29183, A4 (Black / Colour), Flatbed: Simplex: Up to 23.0 ipm / 10.0 ipm</li> <li>2. ISO 24735, A4 (Black / Colour), ADF: Simplex: Up to 22.5 ipm / 10.0 ipm / Duplex: Up to 15.5 ipm / 7.5 ipm</li> </ol> </li> <li>b. Maximum Copies from Standalone: 999 copies</li> <li>c. Reduction / Enlargement: 25-400%</li> <li>d. Max Copy Resolution: 600 x 600 dpi</li> <li>e. Max Copy Size: A3</li> </ol> </li> <li>3. Scanning <ol style="list-style-type: none"> <li>a. Scanner Type: Flatbed colour image scanner</li> <li>b. Sensor Type: CIS</li> <li>c. Optical Resolution: 1200 x 2400 dpi</li> <li>d. Max. Scan Area: 297 x 431.8 (mm)</li> <li>e. Scanner Bit Depth <ol style="list-style-type: none"> <li>1. Colour: 48-bit input, 24-bit output</li> <li>2. Grayscale: 1616-bit input, 8-bit output</li> <li>3. Black &amp; White: 16-bit input, 1-bit output</li> </ol> </li> <li>f. Scan Speed (Flatbed/ADF) <ol style="list-style-type: none"> <li>1. Monochrome 200dpi: Flatbed: 5 sec ADF (Simplex / Duplex): Up to 26.0 ipm / 11.5 ipm</li> <li>2. Colour 200dpi: Flatbed: 10sec ADF (Simplex / Duplex): Up to 9.0 ipm / 6.0 ipm</li> </ol> </li> </ol> </li> <li>4. Fax Function <ol style="list-style-type: none"> <li>a. Type of Fax: Walk-up Black-and-White and Colour Fax Capacity</li> </ol> </li> </ol>	1 UNIT		

	<ul style="list-style-type: none"> <li>b. Received Memory / Page Memory: 6MB, Page memory up to 550 pages</li> <li>c. Error Connection Mode: ITU-T T.30</li> <li>d. Fax Speed (Data Transfer Rate): Up to 33.6 kbps, Approx. 3sec / page</li> <li>e. Fax Resolution: Up to 200 x 200 dpi</li> <li>f. Transmission Paper Size <ul style="list-style-type: none"> <li>i. Flatbed: A5,A4,A3,B5,B4, Half Letter, Letter, Legal, 11 x 17"</li> <li>ii. ADF: A5,A4,A3,B5,B4, Half Letter, Letter, Legal, 11 x 17"</li> </ul> </li> <li>g. Receiving Paper Size: Half Letter, A5,B5,A4,Letter,Legal,B4,11x17", A3, A3+</li> <li>h. Speed Dial /Group Dial: Up to 200 numbers, 199 groups</li> <li>i. Fax Features: PC Fax (Transmission/Received), Automatic Redial, Address Book, Broadcast Fax (Mono Only), Transmit Reservation, Polling Reception, Fax Review, Memory Reception, Fax to Email, Fax to Folder, Automatic 2-sided Fax</li> </ul> <p>5. ADF Function</p> <ul style="list-style-type: none"> <li>a. Support Paper Thickness: 64-95 g/m</li> <li>b. Paper Capacity: 50 sheets</li> </ul> <p>6. Card Slot / USB Host Function</p> <ul style="list-style-type: none"> <li>a. Type of Direct Printing: USB Memory</li> </ul> <p>7. Paper Handling</p> <ul style="list-style-type: none"> <li>a. Paper Feed Method: Friction Feed</li> <li>b. Number of Paper Trays: 3 (Front 2, Rear 1)</li> <li>c. Paper Hold Capacity: <ul style="list-style-type: none"> <li>i. Input Capacity: Cassette 1: 250 sheets for A4 Plain paper (80 g/m<sup>2</sup>), 50 sheets for Premium Glossy Photo Paper Cassette 2: 250 sheets for A4 Plain paper (80 g/m<sup>2</sup>) Rear Slot: 50 sheets for A4 Plain paper (80 g/m<sup>2</sup>), 20 sheets for Premium Glossy Photo Paper</li> <li>ii. Output Capacity: 125 sheets for A4 Plain paper (80 g/m<sup>2</sup>), 20 sheets for Premium Glossy Photo Paper</li> </ul> </li> <li>d. Paper Size: A3, Super B (13 x 19"), Indian Legal, Letter, A4, 16K (195 x 270mm), 8K (270 x 390mm), Executive (7.25 x 10.5"), B4,B5,A5,B6,A6, 8.5 x 13", 5 x 7", 4x6",8x10", Legal (8.5 x 14"), 16:9 wide, Envelopes: #10,DL,C6,C4</li> <li>e. Max. Paper Size: 329 x 6000mm</li> <li>f. Print Margin: 3mm top, left, right, bottom via custom settings in printer driver</li> </ul> <p>8. Interface</p> <ul style="list-style-type: none"> <li>a. USB: USB 2.0</li> <li>b. Network: Ethernet, Wi-Fi IEEE 802.11b/g/n, Wi-Fi Direct</li> <li>c. Network Protocol: TCP/IPv4, TCP/IPv6</li> <li>d. Network Management Protocols: SNMP,HTTP,DGCP,BOOTP,APIPA,PING,DDNS,mDNS,SNTP,SLP,WSD,LLTD</li> </ul> <p>9. Control Panel</p> <ul style="list-style-type: none"> <li>a. LCD Screen: 4.3" Colour LCD Touch Screen</li> </ul> <p>10. Printer Software</p> <ul style="list-style-type: none"> <li>a. Operating System Compatibility: Windows XP/Vista/7/8/8.1/10, Windows Server 2003/2008/2012/2016/2019 Mac OS X 10.6.8 or later</li> </ul>			
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	<p>11. Electrical Specifications:</p> <ol style="list-style-type: none"> <li>a. Rated Voltage: AC 220 – 240 V</li> <li>b. Rated Frequency: 50 – 60 Hz</li> </ol> <p>12. Consumables</p> <ol style="list-style-type: none"> <li>a. Black Ink Bottle</li> <li>b. Cyan Ink Bottle</li> <li>c. Magenta Ink Bottle</li> <li>d. Yellow Ink Bottle</li> </ol> <p>13. Warranty and Support</p> <ol style="list-style-type: none"> <li>a. At least one (1) year parts replacement</li> <li>b. At least three (3) years labor</li> <li>c. On-site/over the phone technical support (Monday-Friday 8:00 AM-5:00PM) within warranty period</li> </ol> <p><b>B. Ink Bottle Set</b></p> <ol style="list-style-type: none"> <li>a. Compatible to printer specified above <ol style="list-style-type: none"> <li>1. 1 bottle Black</li> <li>2. 1 bottle Magenta</li> <li>3. 1 bottle Yellow</li> <li>4. 1 bottle Cyan</li> </ol> </li> </ol>			
<b>A.B.C PHP 55,000.00</b>				

DELIVERY PERIOD: 15 Days  
PRICE VALIDITY: 90 Days

After having carefully read, understood and accepted the conditions specified in the Request for Quotation, Technical Specification and Terms of Reference, I/We quote on the item(s) at prices as above-indicated.

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Printed Name and Signature

\_\_\_\_\_  
Business Name and Address

\_\_\_\_\_  
Telephone/Mobile No. and E-mail address

\_\_\_\_\_  
Date

Technical Specifications

Note: Bidders must state either “Comply” or “Not Comply” in the column “Statement of Compliance” against each of the individual parameters of each Specification:

Item	Specification	Statement of Compliance
	<p><b>LOT 1</b></p> <p><b>DIGITAL COPIER HEAVY DUTY DESKTOP 3-IN-1 PHOTOCOPIER/SCANNER/PRINTER</b></p> <p>Technical Specifications:</p> <p>Type: Monochrome            Control Panel: Custom LCD            Paper Size: A4 maximum to A3            Paper Capacity: 350 Sheets (250 sheets tray + 100 bypass tray)            Document Feeder: Reversing Single-Pass 100 Sheets            Print/Scan Resolution: 600x600dpi            Zoom: 25 to 400%            File Format: TIFF, PDF, JPEG, BMP            Warranty: One (1) year on parts or 240,000 copies from the date of installation            Service: Lifetime On-site Service Warranty            Package: MFP unit/Document Feeder/Initial Supplies</p> <p>Delivery Period: Fifteen (15) days from receipt of the approved Purchase Order. Supplier shall provide product demonstration / presentation during installation.</p>	

I hereby certify that the statement of compliance to the forgoing technical specifications are true and correct, otherwise, if found to be false either during bid evaluation or post-qualification, the same shall give rise to automatic disqualification of our bid.

\_\_\_\_\_  
Name of Company/Bidder

\_\_\_\_\_  
Signature Over Printed Name  
Of Authorized Representative

\_\_\_\_\_  
Date

Technical Specifications

Note: Bidders must state either “Comply” or “Not Comply” in the column “Statement of Compliance” against each of the individual parameters of each Specification:

Item	Specification	Statement of Compliance
	<p><b>LOT 2</b></p> <p><b>MULTI-IN-ONE INKJET PRINTER AND INK SET BOTTLE (CYAN, MAGENTA, YELLOW, BLACK)</b></p> <p>Technical Specifications:</p> <p><b>A. Multi-in-one Printer</b></p> <p>1. Printing</p> <p>    a. Print Direction: Bi-directional Printing</p> <p>    b. Max Resolution: 4800 x 2400 dpi</p> <p>    i. Print Speed</p> <p>        1) Draft Text: Memo, A4: Up to 32.0 ppm / 22.0 ppm</p> <p>        2) ISO 24734, A4 (Black / Colour) Simplex: Up to 25.0 ipm / 12.0 ipm / Duplex: Up to 16.0 ipm / 9.0 ipm</p> <p>        3) ISO 24734, A3 (Black / Colour) Simplex: Up to 13.5 ipm / 6.0 ipm / Duplex: Up to 10.0 ipm / 5.0 ipm</p> <p>        4) First Page Out Time (Black / Colour), A4: Simplex: Up to 5.5 sec / 8.5 sec / Duplex: Up to 11 sec / 17 sec</p> <p>        5) Photo Default – 10 x 15 cm / 4.6” *2 #3 (Border) / 52 sec per photo (Borderless) Approx. 43 sec per photo (Border) / 52 sec per photo (Borderless)</p> <p>        Photo Default – 10 x 15 cm / 4X6” *2 #3 (Border/Borderless): Approx. 43 sec per photo (Border) / 52 sec per photo (Borderless)</p> <p>    ii. Automatic 2-sided Printing: YES (up to A3)</p> <p>2. Copying</p> <p>    a. Copy Speed</p> <p>        i. ISO 29183, A4 (Black / Colour), Flatbed: Simplex: Up to 23.0 ipm / 10.0 ipm</p> <p>        ii. ISO 24735, A4 (Black / Colour), ADF: Simplex: Up to 22.5 ipm / 10.0 ipm / Duplex: Up to 15.5 ipm / 7.5 ipm</p> <p>    b. Maximum Copies from Standalone: 999 copies</p> <p>    c. Reduction / Enlargement: 25-400%</p> <p>    d. Max Copy Resolution: 600 x 600 dpi</p> <p>    e. Max Copy Size: A3</p> <p>3. Scanning</p> <p>    a. Scanner Type: Flatbed colour image scanner</p> <p>    b. Sensor Type: CIS</p> <p>    c. Optical Resolution: 1200 x 2400 dpi</p> <p>    d. Max. Scan Area: 297 x 431.8 (mm)</p> <p>    e. Scanner Bit Depth</p> <p>        i. Colour: 48-bit input, 24-bit output</p> <p>        ii. Grayscale: 16-bit input, 8-bit output</p> <p>        iii. Black &amp; White: 16-bit input, 1-bit output</p> <p>    f. Scan Speed (Flatbed/ADF)</p> <p>        i. Monochrome 200dpi: Flatbed: 5 sec ADF (Simplex / Duplex): Up to 26.0 ipm / 11.5 ipm</p> <p>        ii. Colour 200dpi: Flatbed: 10sec ADF (Simplex / Duplex): Up to 9.0 ipm / 6.0 ipm</p>	

	<p>4. Fax Function</p> <ul style="list-style-type: none"> <li>a. Type of Fax: Walk-up Black-and-White and Colour Fax Capacity</li> <li>b. Received Memory / Page Memory: 6MB, Page memory up to 550 pages</li> <li>c. Error Connection Mode: ITU-T T.30</li> <li>d. Fax Speed (Data Transfer Rate): Up to 33.6 kbps, Approx. 3sec / page</li> <li>e. Fax Resolution: Up to 200 x 200 dpi</li> <li>f. Transmission Paper Size <ul style="list-style-type: none"> <li>i. Flatbed: A5,A4,A3,B5,B4, Half Letter, Letter, Legal, 11 x 17"</li> <li>ii. ADF: A5,A4,A3,B5,B4, Half Letter, Letter, Legal, 11 x 17"</li> </ul> </li> <li>g. Receiving Paper Size: Half Letter, A5,B5,A4,Letter,Legal,B4,11x17", A3, A3+</li> <li>h. Speed Dial / Group Dial: Up to 200 numbers, 199 groups</li> <li>i. Fax Features: PC Fax (Transmission/Received), Automatic Redial, Address Book, Broadcast Fax (Mono Only), Transmit Reservation, Polling Reception, Fax Review, Memory Reception, Fax to Email, Fax to Folder, Automatic 2-sided Fax</li> </ul> <p>5. ADF Function</p> <ul style="list-style-type: none"> <li>a. Support Paper Thickness: 64-95 g/m</li> <li>b. Paper Capacity: 50 sheets</li> </ul> <p>6. Card Slot / USB Host Function</p> <ul style="list-style-type: none"> <li>a. Type of Direct Printing: USB Memory</li> </ul> <p>7. Paper Handling</p> <ul style="list-style-type: none"> <li>a. Paper Feed Method: Friction Feed</li> <li>b. Number of Paper Trays: 3 (Front 2, Rear 1)</li> <li>c. Paper Hold Capacity: <ul style="list-style-type: none"> <li>i. Input Capacity: Cassette 1: 250 sheets for A4 Plain paper (80 g/m<sup>2</sup>), 50 sheets for Premium Glossy Photo Paper Cassette 2: 250 sheets for A4 Plain paper (80 g/m<sup>2</sup>) Rear Slot: 50 sheets for A4 Plain paper (80 g/m<sup>2</sup>), 20 sheets for Premium Glossy Photo Paper</li> <li>ii. Output Capacity: 125 sheets for A4 Plain paper (80 g/m<sup>2</sup>), 20 sheets for Premium Glossy Photo Paper</li> </ul> </li> <li>d. Paper Size: A3, Super B (13 x 19"), Indian Legal, Letter, A4, 16K (195 x 270mm), 8K (270 x 390mm), Executive (7.25 x 10.5"), B4,B5,A5,B6,A6, 8.5 x 13", 5 x 7", 4x6",8x10", Legal (8.5 x 14"), 16:9 wide, Envelopes: #10,DL,C6,C4</li> <li>e. Max. Paper Size: 329 x 6000mm</li> <li>f. Print Margin: 3mm top, left, right, bottom via custom settings in printer driver</li> </ul> <p>8. Interface</p> <ul style="list-style-type: none"> <li>a. USB: USB 2.0</li> <li>b. Network: Ethernet, Wi-Fi IEEE 802.11b/g/n, Wi-Fi Direct</li> <li>c. Network Protocol: TCP/IPv4, TCP/IPv6</li> <li>d. Network Management Protocols: SNMP, HTTP, DGCP, BOOTP, APIPA, PING,DDNS ,mDNS, Sntp,SLP,WSD,LLTD</li> </ul> <p>9. Control Panel</p> <ul style="list-style-type: none"> <li>a. LCD Screen: 4.3" Colour LCD Touch Screen</li> </ul> <p>10. Printer Software</p> <ul style="list-style-type: none"> <li>a. Operating System Compatibility: Windows XP/Vista/7/8/8.1/10, Windows Server 2003/2008/2012/2016/2019 Mac OS X 10.6.8 or later</li> </ul> <p>11. Electrical Specifications:</p> <ul style="list-style-type: none"> <li>a. Rated Voltage: AC 220 – 240 V</li> <li>b. Rated Frequency: 50 – 6- Hz</li> </ul> <p>12. Consumables</p> <ul style="list-style-type: none"> <li>a. Black Ink Bottle</li> </ul>	
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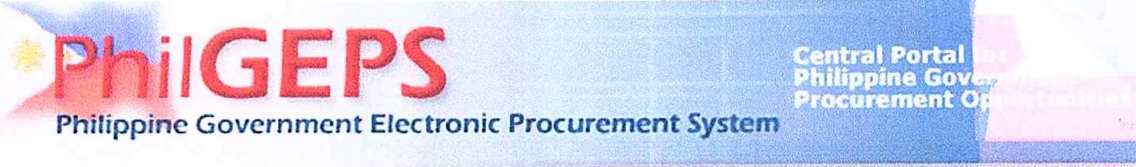
	<ul style="list-style-type: none"> <li>b. <i>Cyan Ink Bottle</i></li> <li>c. <i>Magenta Ink Bottle</i></li> <li>d. <i>Yellow Ink Bottle</i></li> </ul> <p>13. <i>Warranty and Support</i></p> <ul style="list-style-type: none"> <li>a. <i>At least one (1) year parts replacement</i></li> <li>b. <i>At least three (3) years labor</i></li> <li>c. <i>On-site/over the phone technical support (Monday-Friday 8:00 AM-5:00PM) within warranty period</i></li> </ul> <p><b>B. Ink Bottle Set</b></p> <ul style="list-style-type: none"> <li>a. <i>Compatible to printer specified above</i> <ul style="list-style-type: none"> <li>i. <i>1 bottle Black</i></li> <li>ii. <i>1 bottle Magenta</i></li> <li>iii. <i>1 bottle Yellow</i></li> <li>iv. <i>1 bottle Cyan</i></li> </ul> </li> </ul>	
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I hereby certify that the statement of compliance to the forgoing technical specifications are true and correct, otherwise, if found to be false either during bid evaluation or post-qualification, the same shall give rise to automatic disqualification of our bid.

\_\_\_\_\_  
Name of Company/Bidder

\_\_\_\_\_  
Signature Over Printed Name  
Of Authorized Representative

\_\_\_\_\_  
Date



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 10168729  
**Procuring Entity** PHILIPPINE INFORMATION AGENCY  
**Title** LOT 1 : SUPPLY AND DELIVERY OF ONE (1) UNIT DIGITAL COPIER HEAVY DUTY DESKTOP 3-IN-1 PHOTOCOPIER/SCANNER/PRINTER AND LOT 2 : SUPPLY AND DELIVERY OF ONE (1) UNIT MULTI-IN-ONE INKJET PRINTER AND INK S  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b> 23-09-076	<b>Status</b>	<b>Active</b>
<b>Trade Agreement:</b> Implementing Rules and Regulations		
<b>Procurement Mode:</b> Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	1
<b>Classification:</b> Goods	<b>Bid Supplements</b>	0
<b>Category:</b> Information Technology Parts & Accessories & Perip		
<b>Approved Budget for the Contract:</b> PHP 123,500.00	<b>Document Request List</b>	4
<b>Delivery Period:</b> 15 Day/s		
<b>Client Agency:</b>	<b>Date Published</b>	27/09/2023
<b>Contact Person:</b> Jupalyn Laderas Benedicto Procurement Officer Visayas Avenue, Diliman, Quezon City Metro Manila Philippines 1128 63-2-9204338  jupalyn.benedicto@pia.gov.ph	<b>Last Updated / Time</b>	27/09/2023 00:00 AM
	<b>Closing Date / Time</b>	03/10/2023 17:00 PM

**Description**

PHILIPPINE INFORMATION AGENCY  
 PIA Bldg, Visayas Avenue, Diliman Quezon City

REQUEST FOR QUOTATION (RFQ)

The Philippine Information Agency (PIA), through its Bids and Awards Committee (BAC), hereby invites all interested suppliers to quote their lowest price on the items listed in the Suppliers Quotation Form (Annex A) subject to the General Conditions stated herein.

NAME OF PROJECT:

LOT 1 : SUPPLY AND DELIVERY OF ONE (1) UNIT DIGITAL COPIER HEAVY DUTY DESKTOP 3-IN-1 PHOTOCOPIER/SCANNER/PRINTER AND

LOT 2 : SUPPLY AND DELIVERY OF ONE (1) UNIT MULTI-IN-ONE INKJET PRINTER AND INK SET BOTTLE

APPROVED BUDGET FOR THE CONTRACT: LOT 1 - Php 68,500.00

LOT 2 - 55,000.00

General Conditions:

1. Bidding will be conducted through Small Value Procurement under Section 53.9 of the Revised Implementing Rules and Regulations (IRR) of Republic Act. No. 9184, otherwise known as the "Government Procurement Reform Act."

2. Suppliers are required to submit the following prior to notification by the BAC of the award:

a. Valid & current Mayor's/Business permit for 2023;

- b. Valid & current PhilGEPS Registration Certificate/Number;
  - c. Income Tax Return (for ABCs above P500K)
  - d. Omnibus Sworn Statement (for ABCs above P50K);
  - e. Bids should be valid for a period of 90 days.
3. DELIVERY PERIOD: 15 Days
4. The total price quoted is subject to VAT and other applicable taxes and payable check;
5. Payment shall be prepared through Advice to Debit Account upon receipt of the supplier's Statement of Account, subject to deduction of applicable taxes.

For further inquiries, please coordinate with Jupalyn Benedicto at Mobile Number 09998879307. The Quotation may be submitted through e-mail at [jupalyn.benedicto@pia.gov.ph](mailto:jupalyn.benedicto@pia.gov.ph) .

The Philippine Information Agency (PIA) reserves the right to accept or reject any or all Quotations/Bids, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder(s), and to accept offer that is most advantageous to the Government.

ATTY. ALLAN VINCENT B. LORENZO  
BAC-CHAIRPERSON

ANNEX A  
SUPPLIER'S QUOTATION  
ITEM NO. DESCRIPTION QTY. UNIT COST  
(Php) TOTAL COST  
(Php)

LOT 1

DIGITAL COPIER HEAVY DUTY DESKTOP 3-IN-1 PHOTOCOPIER/SCANNER/PRINTER  
1 UNIT

Technical Specifications:

Type: Monochrome  
Control Panel: Custom LCD  
Paper Size: A4 maximum to A3  
Paper Capacity: 350 Sheets (250 sheets tray + 100 bypass tray)  
Document Feeder: Reversing Single-Pass 100 Sheets  
Print/Scan Resolution: 600x600dpi  
Zoom: 25 to 400%  
File Format: TIFF, PDF, JPEG, BMP  
Warranty: One (1) year on parts or 240,000 copies from the date of installation

Service: Lifetime On-site Service Warranty  
Package: MFP unit/Document Feeder/Initial Supplies

Delivery Period: Fifteen (15) days from receipt of the approved Purchase Order.  
Supplier shall provide product demonstration / presentation during installation.

A.B.C PHP 68,500.00

DELIVERY PERIOD: 15 Days  
PRICE VALIDITY: 90 Days

After having carefully read, understood and accepted the conditions specified in the Request for Quotation, Technical Specification and Terms of Reference, I/We quote on the item(s) at prices as above-indicated.

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Printed Name and Signature

\_\_\_\_\_  
Business Name and Address

\_\_\_\_\_  
Telephone/Mobile No. and E-mail address

\_\_\_\_\_  
Date

ANNEX A  
SUPPLIER'S QUOTATION  
ITEM NO. DESCRIPTION QTY. UNIT COST  
(Php) TOTAL COST  
(Php)

## LOT 2

## MULTI-IN-ONE INKJET PRINTER AND INK SET BOTTLE (CYAN, MAGENTA, YELLOW, BLACK)

## Technical Specifications:

## A. Multi-in-one Printer 1 UNIT

## 1. Printing

a. Print Direction: Bi-directional Printing

b. Max Resolution: 4800 x 2400 dpi

## i. Print Speed

1. Draft Text: Memo, A4: Up to 32.0 ppm / 22.0 ppm

2. ISO 24734, A4 (Black / Colour) Simplex: Up to 25.0 ipm / 12.0 ipm / Duplex: Up to 16.0 ipm / 9.0 ipm

3. ISO 24734, A3 (Black / Colour) Simplex: Up to 13.5 ipm / 6.0 ipm / Duplex: Up to 10.0 ipm / 5.0 ipm

4. First Page Out Time (Black / Colour), A4: Simplex: Up to 5.5 sec / 8.5 sec / Duplex: Up to 11 sec / 17 sec

5. Photo Default – 10 x 15 cm / 4X6" \*2 #3 (Border/Borderless): Approx. 43 sec per photo (Border) / 52 sec per photo (Borderless)

ii. Automatic 2-sided Printing: YES (up to A3)

## 2. Copying

## a. Copy Speed

1. ISO 29183, A4 (Black / Colour), Flatbed: Simplex: Up to 23.0 ipm / 10.0 ipm

2. ISO 24735, A4 (Black / Colour), ADF: Simplex: Up to 22.5 ipm / 10.0 ipm /

Duplex: Up to 15.5 ipm / 7.5 ipm

b. Maximum Copies from Standalone: 999 copies

c. Reduction / Enlargement: 25-400%

d. Max Copy Resolution: 600 x 600 dpi

e. Max Copy Size: A3

## 3. Scanning

a. Scanner Type: Flatbed colour image scanner

b. Sensor Type: CIS

c. Optical Resolution: 1200 x 2400 dpi

d. Max. Scan Area: 297 x 431.8 (mm)

e. Scanner Bit Depth

1. Colour: 48-bit input, 24-bit output

2. Grayscale: 1616-bit input, 8-bit output

3. Black &amp; White: 16-bit input, 1-bit output

## f. Scan Speed (Flatbed/ADF)

1. Monochrome 200dpi: Flatbed: 5 sec

ADF (Simplex / Duplex): Up to 26.0 ipm / 11.5 ipm

2. Colour 200dpi: Flatbed: 10sec

ADF (Simplex / Duplex): Up to 9.0 ipm / 6.0 ipm

## 4. Fax Function

a. Type of Fax: Walk-up Black-and-White and Colour Fax Capacity

b. Received Memory / Page Memory: 6MB, Page memory up to 550 pages

c. Error Connection Mode: ITU-T T.30

d. Fax Speed (Data Transfer Rate): Up to 33.6 kbps, Approx. 3sec / page

e. Fax Resolution: Up to 200 x 200 dpi

## f. Transmission Paper Size

i. Flatbed: A5,A4,A3,B5,B4, Half Letter, Letter, Legal, 11 x 17"

ii. ADF: A5,A4,A3,B5,B4, Half Letter, Letter, Legal, 11 x 17"

g. Receiving Paper Size: Half Letter, A5,B5,A4,Letter,Legal,B4,11x17", A3, A3+

h. Speed Dial /Group Dial: Up to 200 numbers, 199 groups

i. Fax Features: PC Fax (Transmission/Received), Automatic Redial, Address Book, Broadcast Fax (Mono Only), Transmit Reservation, Polling Reception, Fax Review, Memory Reception, Fax to Email, Fax to Folder, Automatic 2-sided Fax

## 5. ADF Function

a. Support Paper Thickness: 64-95 g/m

b. Paper Capacity: 50 sheets

## 6. Card Slot / USB Host Function

a. Type of Direct Printing: USB Memory

## 7. Paper Handling

a. Paper Feed Method: Friction Feed

b. Number of Paper Trays: 3 (Front 2, Rear 1)

## c. Paper Hold Capacity:

i. Input Capacity: Cassette 1: 250 sheets for A4 Plain paper (80 g/m<sup>2</sup>), 50 sheets for Premium Glossy Photo PaperCassette 2: 250 sheets for A4 Plain paper (80 g/m<sup>2</sup>)Rear Slot: 50 sheets for A4 Plain paper (80 g/m<sup>2</sup>), 20 sheets for Premium Glossy Photo Paperii. Output Capacity: 125 sheets for A4 Plain paper (80 g/m<sup>2</sup>), 20 sheets for Premium Glossy Photo Paper

d. Paper Size: A3, Super B (13 x 19"), Indian Legal, Letter, A4, 16K (195 x 270mm), 8K (270 x 390mm), Executive (7.25 x 10.5"), B4,B5,A5,B6,A6, 8.5 x 13", 5 x 7", 4x6",8x10", Legal (8.5 x 14"), 16:9 wide, Envelopes:

#10,DL,C6,C4

e. Max. Paper Size: 329 x 6000mm

f. Print Margin: 3mm top, left, right, bottom via custom settings in printer driver

## 8. Interface

a. USB: USB 2.0

b. Network: Ethernet, Wi-Fi IEEE 802.11b/g/n, Wi-Fi Direct

c. Network Protocol: TCP/IPv4, TCP/IPv6

d. Network Management Protocols: SNMP,HTTP,DGCP,BOOTP,APIPA,PING,DDNS,mDNS,SNTP,SLP,WSD,LLTD

## 9. Control Panel

a. LCD Screen: 4.3" Colour LCD Touch Screen

## 10. Printer Software

a. Operating System Compatibility: Windows XP/Vista/7/8/8.1/10, Windows Server 2003/2008/2012/2016/2019  
OS X 10.6.8 or later

## 11. Electrical Specifications:

- a. Rated Voltage: AC 220 – 240 V  
b. Rated Frequency: 50 – 60 Hz

## 12. Consumables

- a. Black Ink Bottle  
b. Cyan Ink Bottle  
c. Magenta Ink Bottle  
d. Yellow Ink Bottle

## 13. Warranty and Support

- a. At least one (1) year parts replacement  
b. At least three (3) years labor  
c. On-site/over the phone technical support (Monday-Friday 8:00 AM-5:00PM) within warranty period

## B. Ink Bottle Set

- a. Compatible to printer specified above  
1. 1 bottle Black  
2. 1 bottle Magenta  
3. 1 bottle Yellow  
4. 1 bottle Cyan

A.B.C PHP 55,000.00

DELIVERY PERIOD: 15 Days

PRICE VALIDITY: 90 Days

After having carefully read, understood and accepted the conditions specified in the Request for Quotation, Technical Specification and Terms of Reference, I/We quote on the item(s) at prices as above-indicated.

\_\_\_\_\_  
Printed Name and Signature

\_\_\_\_\_  
Business Name and Address

\_\_\_\_\_  
Telephone/Mobile No. and E-mail address

\_\_\_\_\_  
Date

## Technical Specifications

Note: Bidders must state either "Comply" or "Not Comply" in the column "Statement of Compliance" against each of the individual parameters of each Specification:

Item Specification Statement of Compliance

LOT 1

DIGITAL COPIER HEAVY DUTY DESKTOP 3-IN-1 PHOTOCOPIER/SCANNER/PRINTER

## Technical Specifications:

Type: Monochrome  
Control Panel: Custom LCD  
Paper Size: A4 maximum to A3  
Paper Capacity: 350 Sheets (250 sheets tray + 100 bypass tray)  
Document Feeder: Reversing Single-Pass 100 Sheets  
Print/Scan Resolution: 600x600dpi  
Zoom: 25 to 400%  
File Format: TIFF, PDF, JPEG, BMP  
Warranty: One (1) year on parts or 240,000 copies from the date of installation  
Service: Lifetime On-site Service Warranty  
Package: MFP unit/Document Feeder/Initial Supplies

Delivery Period: Fifteen (15) days from receipt of the approved Purchase Order. Supplier shall provide product demonstration / presentation during installation.

I hereby certify that the statement of compliance to the forgoing technical specifications are true and correct, otherwise, if found to be false either during bid evaluation or post-qualification, the same shall give rise to automatic

## 5. ADF Function

- a. Support Paper Thickness: 64-95 g/m
- b. Paper Capacity: 50 sheets

## 6. Card Slot / USB Host Function

- a. Type of Direct Printing: USB Memory

## 7. Paper Handling

- a. Paper Feed Method: Friction Feed
- b. Number of Paper Trays: 3 (Front 2, Rear 1)
- c. Paper Hold Capacity:
  - i. Input Capacity: Cassette 1: 250 sheets for A4 Plain paper (80 g/m<sup>2</sup>), 50 sheets for Premium Glossy Photo Paper Cassette 2: 250 sheets for A4 Plain paper (80 g/m<sup>2</sup>) Rear Slot: 50 sheets for A4 Plain paper (80 g/m<sup>2</sup>), 20 sheets for Premium Glossy Photo Paper
  - ii. Output Capacity: 125 sheets for A4 Plain paper (80 g/m<sup>2</sup>), 20 sheets for Premium Glossy Photo Paper
- d. Paper Size: A3, Super B (13 x 19"), Indian Legal, Letter, A4, 16K (195 x 270mm), 8K (270 x 390mm), Executive (7.25 x 10.5"), B4,B5,A5,B6,A6, 8.5 x 13", 5 x 7", 4x6",8x10", Legal (8.5 x 14"), 16:9 wide, Envelopes: #10,DL,C6,C4
- e. Max. Paper Size: 329 x 6000mm
- f. Print Margin: 3mm top, left, right, bottom via custom settings in printer driver

## 8. Interface

- a. USB: USB 2.0
- b. Network: Ethernet, Wi-Fi IEEE 802.11b/g/n, Wi-Fi Direct
- c. Network Protocol: TCP/IPv4, TCP/IPv6
- d. Network Management Protocols: SNMP, HTTP, DGCP, BOOTP, APIPA, PING,DDNS ,mDNS, SNTP,SLP,WSD,LLTD

## 9. Control Panel

- a. LCD Screen: 4.3" Colour LCD Touch Screen

## 10. Printer Software

- a. Operating System Compatibility: Windows XP/Vista/7/8/8.1/10, Windows Server 2003/2008/2012/2016/2019 Mac OS X 10.6.8 or later

## 11. Electrical Specifications:

- a. Rated Voltage: AC 220 - 240 V
- b. Rated Frequency: 50 - 60 Hz

## 12. Consumables

- a. Black Ink Bottle
- b. Cyan Ink Bottle
- c. Magenta Ink Bottle
- d. Yellow Ink Bottle

## 13. Warranty and Support

- a. At least one (1) year parts replacement
- b. At least three (3) years labor
- c. On-site/over the phone technical support (Monday-Friday 8:00 AM-5:00PM) within warranty period

## B. Ink Bottle Set

- a. Compatible to printer specified above
  - i. 1 bottle Black
  - ii. 1 bottle Magenta
  - iii. 1 bottle Yellow
  - iv. 1 bottle Cyan

I hereby certify that the statement of compliance to the forgoing technical specifications are true and correct, otherwise, if found to be false either during bid evaluation or post-qualification, the same shall give rise to automatic disqualification of our bid.

Name of Company/Bidder Signature Over Printed Name Date  
Of Authorized Representative

**Line Items**

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	ONE (1) UNIT DIGITAL COPIER HEAVY DUTY DESKTOP 3-I	ONE (1) UNIT DIGITAL COPIER HEAVY DUTY DESKTOP 3-IN-1 PHOTOCOPIER/SCANNER/PRINTER	1	Unit	68,500.00
2	ONE (1) UNIT MULTI-IN-ONE INKJET PRINTER AND INK S	ONE (1) UNIT MULTI-IN-ONE INKJET PRINTER AND INK SET BOTTLE	1	Unit	55,000.00

**Created by** Ronelio N Hernandez  
**Date Created** 26/09/2023

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