



Presidential Communications Office

**Philippine Information Agency**

*Ahensiyang Pang-impormasyon ng Pilipinas*



**BAC RESOLUTION NO. 046**

*Series of 2023*

**Ref. No. 046\_PIAADMIN2023**

**RESOLUTION RECOMMENDING THE AWARD OF THE CONTRACT FOR THE SUPPLY & DELIVERY OF VARIOUS OFFICE SUPPLIES (LOTS 1 to 5) via SMALL VALUE PROCUREMENT TO THE FOLLOWING SUPPLIERS TO WIT:**

**LOT I: VARIOUS INK CARTRIDGES AND TONERS – ACCESSORIES AND SUPPLIES DEPOT, INC.**

**LOT II: SHARP PHOTOCOPYING MACHINE SUPPLIES – E-COPY CORPORATION;**

**LOT III: RISO SUPPLIES – U-BIX CORPORATION;**

**LOT IV: FUJI XEROX DOCUPRINT SUPPLIES – PRINTCORE OFFICE SYSTEMS INC.;**

**LOT V: CANON 820 & 821 INK CARTRIDGES – ABLAZE MARKETING;**

**WHEREAS**, the Philippine Information Agency – Administrative Division (ADMIN) submitted its Purchase Request for the **SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES FOR LOT I - VARIOUS INK CARTRIDGES AND TONERS, LOT II - SHARP PHOTOCOPYING MACHINE SUPPLIES, LOT III - RISO SUPPLIES, LOT IV - FUJI XEROX DOCUPRINT SUPPLIES, and LOT V - CANON 820 & 821 INK CARTRIDGES** with an Approved Budget for the Contract (ABC) of **SIX HUNDRED SEVENTY-ONE THOUSAND THREE HUNDRED THIRTY PESOS ONLY (PHP 671,330.00)** inclusive of tax and included in the Supplemental Annual Procurement Plan of the Agency;

**WHEREAS**, the PIA-BAC as per Art. V, Sec. 12 of Republic Act (RA) 9184 is authorized to recommend to the Head of the Procuring Entity (HoPE) the use of Alternative Methods of procurement for goods and services as provided in Rule XVI of RA 9184 and its Revised 2016 Implementing Rules and Regulations (IRR);

**WHEREAS**, the PIA-BAC recommends the use of Small Value Procurement (SVP) as contained in the 2016 Revised IRR of RA 9184 Annex H - Consolidated Guidelines for Alternative Methods of Procurement and cause the posting at the PhilGEPS website, PIA website, social media platforms, bulletin board and sent the same to the various prospective suppliers on 18 July 2023;

**WHEREAS**, the posting of the Purchase Request was divided into five (5) lots as follows:

| <b>LOT &amp; DESCRIPTION</b>                 | <b>ABC</b>            |
|--|-----------------------|
| Lot I – Various Ink Cartridges and Toners    | Php 466,970.00        |
| Lot II – Sharp Photocopying Machine Supplies | Php 70,300.00         |
| Lot III – Riso Supplies                      | Php 11,900.00         |
| Lot IV – Fuji Xerox Docuprint Supplies       | Php 118,200.00        |
| Lot V – Canon 820 & 821 Ink Cartridges       | Php 3,960.00          |
| <b>TOTAL</b>                                 | <b>Php 671,330.00</b> |

**WHEREAS**, after the closing date on 27 July 2023, the following suppliers submitted their quotation namely 1.) Doña Alejandra, Inc., 2.) Andj Bright Printing Services, 3.) Accessories and Supplies Depot, Inc., 4.) Integrated Computer Systems, Inc., 5.) 16/35mm Production Supply, 6.) Ablaze Marketing, 7.) Apex Office Supplies and Equipment Trading, 8.) E-Copy Corporation, 9.) U-Bix Corporation, and 10.) Printcore Office Systems, Inc. appearing herein as ANNEX A and the Abstract of Quotation as Annex B;

**WHEREAS**, hereunder is the summary of the price quotations received:

| <b>SUPPLIER</b>                                  | <b>QUOTATION</b>      |
|--|-----------------------|
| <b>Lot I – Various Ink Cartridges and Toners</b> | <b>PHP 466,970.00</b> |
| 1. Doña Alejandra, Inc.                          | 345,000.00            |
| 2. Andj Bright Printing Services                 | 400,970.00            |
| 3. Accessories and Supplies Depot, Inc.          | 425,922.72            |
| 4. Integrated Computer Systems, Inc.             | 452,640.00            |
| 5. 16/35mm Production Supply                     | 457,156.00            |
| 6. Apex Office Supplies and Equipment Trading    | 458,700.00            |
| 7. Ablaze Marketing                              | 461,680.00            |

|   |                      |
|---|----------------------|
| <b>Lot II – Sharp Photocopying Machine Supplies</b> | <b>PHP 70,300.00</b> |
| 1. Doña Alejandra, Inc.,                            | 46,800.00            |
| 2. E-Copy Corporation                               | 67,032.00            |

|                                |                      |
|--------------------------------|----------------------|
| <b>Lot III – Riso Supplies</b> | <b>PHP 11,900.00</b> |
| 1. Doña Alejandra, Inc.,       | 8,000.00             |
| 2. U-Bix Corporation           | 11,540.00            |

|   |                       |
|---|-----------------------|
| <b>Lot IV – Fuji Xerox Docuprint Supplies</b> | <b>PHP 118,200.00</b> |
| 1. Doña Alejandra, Inc.                       | 35,000.00             |
| 2. Ablaze Marketing                           | 66,700.00             |
| 3. Printcore Office Systems Inc.              | 110,440.00            |

|   |                     |
|---|---------------------|
| <b>Lot V – Canon 820 &amp; 821 Ink Cartridges</b> | <b>PHP 3,960.00</b> |
| 1. Ablaze Marketing                               | 3,455.00            |
| 2. 16/35mm Production Supply                      | 3,470.00            |

**WHEREAS**, the following are the results of the evaluation and deliberation of the quotations received;

| LOT/DESCRIPTION                              | ABC            | RECOMMENDATION   |
|--|----------------|--|
| Lot I – Various Ink Cartridges and Toners    | Php 466,970.00 | <b>Doña Alejandra, Inc.</b> submitted the lowest quotation , however failed to comply with the Technical Specifications  |
|  |                | <b>Andj Bright Printing Services</b> submitted the 2nd lowest quotation and failed to submit the required certifications.  |
|  |                | <b>Accessories and Supplies Depot Inc.</b> submitted the 3rd lowest quotation and was subjected to Post Qualification Assessment by the designated Technical Working Group (TWG) on 08 August 2023 |
| Lot II – Sharp Photocopying Machine Supplies | Php 70,300.00  | <b>Doña Alejandra, Inc.</b> submitted the lowest quotation however failed to comply with the Technical Specifications  |
|  |                | <b>E-Copy Corporation</b> submitted the 2nd lowest quotation and was subjected to Post Qualification Assessment by the designated Technical Working Group (TWG) on 08 August 2023                  |
| Lot III – Riso Supplies                      | Php 11,900.00  | <b>Doña Alejandra, Inc.</b> submitted the lowest quotation , however failed to comply with the Technical Specifications  |
|  |                | <b>U-Bix Corporation</b> submitted the 2nd lowest quotation and was subjected to Virtual Post Qualification Assessment by the designated Technical Working Group (TWG) on 09 August 2023           |
| Lot IV – Fuji Xerox Docuprint Supplies       | Php 118,200.00 | <b>Doña Alejandra, Inc.</b> submitted the lowest quotation , however failed to comply with the Technical Specifications  |
|  |                | <b>Ablaze Marketing</b> submitted the 2nd lowest quotation and failed to comply with the required delivery period  |
|  |                | <b>Printcore Office Systems Inc.</b> submitted the 4th lowest  |

|  |              |   |
|--|--------------|---|
|  |              | quotation and was subjected to Post Qualification Assessment by the designated Technical Working Group (TWG) on 09 August 2023  |
| Lot V – Canon 820 & 821 Ink Cartridges | Php 3,960.00 | <b>Ablaze Marketing</b> submitted the lowest quotation and was subjected to Virtual Post Qualification Assessment by the designated Technical Working Group (TWG) on 09 August 2023 |

**WHEREAS**, after careful evaluation of the submitted quotation the proposals of **ACCESSORIES AND SUPPLIES DEPOT, INC.** for **LOT I: VARIOUS INK CARTRIDGES AND TONERS** amounting to **FOUR HUNDRED TWENTY-FIVE THOUSAND NINE HUNDRED TWENTY-TWO PESOS AND 72/100 (PHP 425,922.72)**, **E-COPY CORPORATION** for **LOT II: SHARP PHOTOCOPYING MACHINE SUPPLIES** amounting to **SIXTY-SEVEN THOUSAND THIRTY-TWO PESOS (PHP 67,032.00)**, **U-BIX CORPORATION** for **LOT III: RISO SUPPLIES** amounting to **ELEVEN THOUSAND FIVE HUNDRED FORTY PESOS (PHP 11,540.00)**, and **PRINTCORE OFFICE SYSTEMS INC.** for **LOT IV: FUJI XEROX DOCUPRINT SUPPLIES** amounting to **ONE HUNDRED TEN THOUSAND FOUR HUNDRED FORTY PESOS (PHP 110,440.00)** conforms to the requirements of PIA and the law, and their price quotations inclusive of tax, are within the ABC, and the most economical and advantageous to the government, thereby rendering them as the Most Responsive Quotations;

**WHEREAS**, after careful evaluation of the submitted quotation and other eligibility documents the proposal of **ABLAZE MARKETING** for **LOT V: CANON 820 & 821 INK CARTRIDGES** conforms to the requirements of PIA and the law and their price quotations of **THREE THOUSAND FOUR HUNDRED FIFTY-FIVE PESOS (PHP 3,455.00)** inclusive of tax, is within the ABC, and economical and advantageous to the government, thereby rendering the same as the Lowest Calculated and Responsive Quotation;

**WHEREAS**, under Section 18 of RA 9184 mandates that reference to brand names shall not be allowed except for items or parts that are compatible with the existing fleet or equipment of the same make and brand, and to maintain the performance, functionality and useful life of the equipment;

**WHEREAS**, Section 12 of RA 9184 mandates that the BAC shall recommend the award of contract to the Head of the Procuring Entity or his/her duly authorized representative;

**NOW, THEREFORE**, in consideration of the foregoing, WE, the Members of the **PIA BIDS AND AWARDS COMMITTEE**, by virtue of the powers vested on us by law, hereby **RECOMMENDS**:

1. The **AWARD** via Small Value Procurement to the following suppliers:

| <b>LOT</b>  | <b>SUPPLIER</b>                             | <b>BID</b>  |
|---|---|---|
| <b>Lot I - Various Ink Cartridges and Toners</b>    | <b>ACCESSORIES AND SUPPLIES DEPOT, INC.</b> | <b>FOUR HUNDRED TWENTY-FIVE THOUSAND NINE HUNDRED TWENTY-TWO PESOS AND 72/100 (PHP425,922.72)</b><br><i>inclusive of appropriate taxes and fees</i> |
| <b>Lot II - Sharp Photocopying Machine Supplies</b> | <b>E-COPY CORPORATION</b>                   | <b>SIXTY-SEVEN THOUSAND THIRTY-TWO PESOS (PHP 67,032.00)</b><br><i>inclusive of appropriate taxes and fees</i>                                      |
| <b>Lot III - Riso Supplies</b>                      | <b>U-BIX CORPORATION</b>                    | <b>ELEVEN THOUSAND FIVE HUNDRED FORTY PESOS (PHP 11,540.00)</b><br><i>inclusive of appropriate taxes and fees</i>                                   |
| <b>Lot IV - Fuji Xerox Docuprint Supplies</b>       | <b>PRINTCORE OFFICE SYSTEMS INC.;</b>       | <b>ONE HUNDRED TEN THOUSAND FOUR HUNDRED FORTY PESOS (PHP 110,440.00)</b><br><i>inclusive of appropriate taxes and fees</i>                         |
| <b>Lot V - Canon 820 &amp; 821 Ink Cartridges</b>   | <b>ABLAZE MARKETING</b>                     | <b>THREE THOUSAND FOUR HUNDRED FIFTY-FIVE PESOS (PHP 3,455.00)</b><br><i>inclusive of appropriate taxes and fees</i>                                |

This resolution shall take effect immediately.

APPROVED this 18th day of August 2023 at Quezon City, Philippines.

**ATTY. ALLAN VINCENT B. LORENZO**  
*Chairperson, BAC*

**GIRLIE G. BANGUNAN**  
*Vice-Chairperson, BAC*

**LORENZA O. CRUZ**  
Member, BAC

**MA. BUENA FE D. DE GUZMAN**  
Member, BAC

**ATTY. JULIUS S. DE PERALTA**  
Provisional Member / End-User Representative

**APPROVED:**

**KARL LOUIE B. FAJARDO**  
Deputy Director General