

**PHILIPPINE INFORMATION AGENCY**  
PIA Bldg, Visayas Avenue, Diliman Quezon City

**REQUEST FOR QUOTATION (RFQ)**

The Philippine Information Agency (PIA), through its Bids and Awards Committee (BAC), hereby invites all interested suppliers to quote their lowest price on the items listed in the Suppliers Quotation Form (Annex A) subject to the General Conditions stated herein.

NAME OF PROJECT: **PROCUREMENT OF MULTI MEDIA SOFTWARE LICENSE – CREATIVE CLOUD ALL APSS FOR ONE YEAR SUBSCRIPTION**

APPROVED BUDGET FOR THE CONTRACT: **PHP 50,000.00**

**General Conditions:**

1. Bidding will be conducted through Small Value Procurement under Section 53.9 of the Revised Implementing Rules and Regulations (IRR) of Republic Act. No. 9184, otherwise known as the “Government Procurement Reform Act.”
2. Suppliers are required to submit the following prior to notification by the BAC of the award:
  - a. Valid & current Mayor’s/Business permit for 2023;
  - b. Valid & current PhilGEPS Registration Certificate/Number;
  - c. Income Tax Return (for ABCs above P500K)
  - d. Omnibus Sworn Statement (for ABCs above P50K);
  - e. Bids should be valid for a period of 90 days.
3. DELIVERY PERIOD: **ONE MONTH**
4. The total price quoted is subject to VAT and other applicable taxes and payable check;
5. Payment shall be prepared through Advice to Debit Account upon receipt of the supplier’s Statement of Account, subject to deduction of applicable taxes.

For further inquiries, please coordinate with Jupalyn Benedicto at Mobile Number 09998879307. The Quotation may be submitted through e-mail at [jupalyn.benedicto@pia.gov.ph](mailto:jupalyn.benedicto@pia.gov.ph) .

The Philippine Information Agency (PIA) reserves the right to accept or reject any or all Quotations/Bids, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder(s), and to accept offer that is most advantageous to the Government.

**ATTY. ALLAN VINCENT B. LORENZO**  
BAC-CHAIRPERSON

## SUPPLIER'S QUOTATION

ITEM NO.	DESCRIPTION	QTY.	UNIT COST (Php)	TOTAL COST (Php)
	<b><u>PROCUREMENT OF MULTI MEDIA SOFTWARE LICENSE – CREATIVE CLOUD ALL APPS FOR ONE YEAR SUBSCRIPTION</u></b>	ONE YEAR SUBSCRIPTION		

DELIVERY PERIOD: ONE MONTHPRICE VALIDITY: 90 Days

After having carefully read, understood and accepted the conditions specified in the Request for Quotation, Technical Specification and Terms of Reference, I/We quote on the item(s) at prices as above-indicated.

\_\_\_\_\_  
*Printed Name and Signature*

\_\_\_\_\_  
*Business Name and Address*

\_\_\_\_\_  
*Telephone/Mobile No. and E-mail address*

\_\_\_\_\_  
*Date*

Technical Specifications

Note: Bidders must state either “Comply” or “Not Comply” in the column “Statement of Compliance” against each of the individual parameters of each Specification:

Item	Specification	Statement of Compliance
	<p><b><u>PROCUREMENT OF MULTI MEDIA SOFTWARE LICENSE - CREATIVE CLOUD ALL APPS FOR ONE YEAR SUBSCRIPTION</u></b></p> <p><i>Introduction:</i> Philippine Information Agency is seeking to procure a one-year subscription for multimedia software licenses-All Apps specifically for video editing purposes.</p> <p><i>Objectives:</i></p> <ul style="list-style-type: none"> <li>• To provide image/video editing software and tools for our production team</li> <li>• To ensure access to up-to-date and high quality image/video editing software for efficient content creation</li> </ul> <p><i>Scope of Work</i> Acquisition of one (1) unit of One Year Multimedia Software License –All apps for the official use of CPSD in creating different IEC materials.</p> <p><i>Duration:</i></p> <ul style="list-style-type: none"> <li>• The subscription will be valid for one year, starting from the date/ installation of the software.</li> </ul> <p><i>Deliverables:</i></p> <ul style="list-style-type: none"> <li>• The selected vendor shall provide One (1) license keys or activation codes for the One-Year Multimedia Software License-All Apps</li> <li>• Detailed installation instructions.</li> <li>• Access to software updates and technical support for the duration of the subscription</li> <li>• Expected date of delivery is within one (1) month after receipt of Purchase Order</li> </ul>	

I hereby certify that the statement of compliance to the forgoing technical specifications are true and correct, otherwise, if found to be false either during bid evaluation or post-qualification, the same shall give rise to automatic disqualification of our bid.

\_\_\_\_\_  
Name of Company/Bidder

\_\_\_\_\_  
Signature Over Printed Name  
Of Authorized Representative

\_\_\_\_\_  
Date

Technical Specifications

Note: Bidders must state either “Comply” or “Not Comply” in the column “Statement of Compliance” against each of the individual parameters of each Specification:

Item	Specification	Statement of Compliance
	<p><b>Technical Requirements:</b></p> <p>The software must be compatible with any of our apple MacPro Desktop or Laptop that uses the latest version of MacOS Monterey.</p> <p><b>Vendor Requirements:</b></p> <ul style="list-style-type: none"> <li>• Vendors must have years of experience in providing multimedia software solutions</li> <li>• Vendors must be reputable and have a track record of reliable customer support</li> </ul> <p><b>Approved Budget of the Contract (A.B.C) :</b> Php 50,000.00 inclusive of tax</p>	

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\_\_\_\_\_  
Name of Company/Bidder

\_\_\_\_\_  
Signature Over Printed Name  
Of Authorized Representative

\_\_\_\_\_  
Date



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 10205731  
**Procuring Entity** PHILIPPINE INFORMATION AGENCY  
**Title** PROCUREMENT OF MULTI MEDIA SOFTWARE LICENSE – CREATIVE CLOUD ALL APPS FOR ONE YEAR SUBSCRIPTION  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b>	23-09-082	<b>Status</b>	Active
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	1
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	0
<b>Category:</b>	Information Technology	<b>Date Published</b>	10/10/2023
<b>Approved Budget for the Contract:</b>	PHP 50,000.00	<b>Last Updated / Time</b>	10/10/2023 00:00 AM
<b>Delivery Period:</b>	1 Month/s	<b>Closing Date / Time</b>	13/10/2023 17:00 PM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Jupalyn Laderas Benedicto Procurement Officer Visayas Avenue, Diliman, Quezon City Metro Manila Philippines 1128 63-2-9204338  jupalyn.benedicto@pia.gov.ph		

#### Description

PHILIPPINE INFORMATION AGENCY  
PIA Bldg, Visayas Avenue, Diliman Quezon City

#### REQUEST FOR QUOTATION (RFQ)

The Philippine Information Agency (PIA), through its Bids and Awards Committee (BAC), hereby invites all interested suppliers to quote their lowest price on the items listed in the Suppliers Quotation Form (Annex A) subject to the General Conditions stated herein.

NAME OF PROJECT: PROCUREMENT OF MULTI MEDIA SOFTWARE LICENSE – CREATIVE CLOUD ALL APSS FOR ONE YEAR SUBSCRIPTION

APPROVED BUDGET FOR THE CONTRACT: PHP 50,000.00

#### General Conditions:

1. Bidding will be conducted through Small Value Procurement under Section 53.9 of the Revised Implementing Rules and Regulations (IRR) of Republic Act. No. 9184, otherwise known as the "Government Procurement Reform Act."

2. Suppliers are required to submit the following prior to notification by the BAC of the award:

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- e. Bids should be valid for a period of 90 days.

3. DELIVERY PERIOD: ONE MONTH

4. The total price quoted is subject to VAT and other applicable taxes and payable check;

5. Payment shall be prepared through Advice to Debit Account upon receipt of the supplier's Statement of Account, subject to deduction of applicable taxes.

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ATTY. ALLAN VINCENT B. LORENZO  
BAC-CHAIRPERSON

ANNEX A  
SUPPLIER'S QUOTATION

ITEM NO. DESCRIPTION QTY. UNIT COST  
(Php) TOTAL COST  
(Php)

PROCUREMENT OF MULTI MEDIA SOFTWARE LICENSE – CREATIVE CLOUD ALL APPS FOR ONE YEAR SUBSCRIPTION

ONE  
YEAR SUBSCRIPTION

DELIVERY PERIOD: ONE MONTH  
PRICE VALIDITY: 90 Days

After having carefully read, understood and accepted the conditions specified in the Request for Quotation, Technical Specification and Terms of Reference, I/We quote on the item(s) at prices as above-indicated.

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Printed Name and Signature

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Business Name and Address

\_\_\_\_\_  
Telephone/Mobile No. and E-mail address

\_\_\_\_\_  
Date

Technical Specifications

Note: Bidders must state either "Comply" or "Not Comply" in the column "Statement of Compliance" against each of the individual parameters of each Specification:  
Item Specification Statement of Compliance

PROCUREMENT OF MULTI MEDIA SOFTWARE LICENSE – CREATIVE CLOUD ALL APPS FOR ONE YEAR SUBSCRIPTION

**Introduction:**

Philippine Information Agency is seeking to procure a one-year subscription for multimedia software licenses-All Apps specifically for video editing purposes.

**Objectives:**

- To provide image/video editing software and tools for our production team
- To ensure access to up-to-date and high quality image/video editing software for efficient content creation

**Scope of Work**

Acquisition of one (1) unit of One Year Multimedia Software License –All apps for the official use of CPSD in creating different IEC materials.

**Duration:**

- The subscription will be valid for one year, starting from the date/ installation of the software.

**Deliverables:**

- The selected vendor shall provide One (1) license keys or activation codes for the One-Year Multimedia Software License-All Apps
- Detailed installation instructions.
- Access to software updates and technical support for the duration of the subscription
- Expected date of delivery is within one (1) month after receipt of Purchase Order

**Technical Requirements:**

The software must be compatible with any of our apple MacPro Desktop or Laptop that uses the latest version of MacOS Monterey.

**Vendor Requirements:**

- Vendors must have years of experience in providing multimedia software solutions
- Vendors must be reputable and have a track record of reliable customer support

Approved Budget of the Contract (A.B.C) :

Php 50,000.00 inclusive of tax

I hereby certify that the statement of compliance to the forgoing technical specifications are true and correct, otherwise, if found to be false either during bid evaluation or post-qualification, the same shall give rise to automatic disqualification of our bid.

Name of Company/Bidder Signature Over Printed Name Date  
Of Authorized Representative

**Line Items**

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	PROCUREMENT OF MULTI MEDIA SOFTWARE LICENSE – CREA	PROCUREMENT OF MULTI MEDIA SOFTWARE LICENSE – CREATIVE CLOUD ALL APPS FOR ONE YEAR SUBSCRIPTION	1	Lot	50,000.00

**Created by** Ronelio N Hernandez

**Date Created** 09/10/2023

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.