



Presidential Communications Office
Philippine Information Agency
 Ahensiyang Pang-inpormasyon ng Pilipinas



**CONTRACT AGREEMENT FORM
 PR NO. 23-08-068_PIAHRDD2023
 PROCUREMENT OF 2023 ANNUAL PHYSICAL EXAMINATION
 FOR PIA OFFICIALS AND EMPLOYEES**

THIS AGREEMENT made this SEP 13 2023 day of September 2023 between **PHILIPPINE INFORMATION AGENCY (PIA)**, a government agency of the Philippines with office address at PIA Building, Visayas Avenue, Diliman, Quezon City, represented herein by its Director General, **JOSE A. TORRES JR.**, hereinafter referred to as **PHILIPPINE INFORMATION AGENCY (PIA)** of the one part and **KRISTOPHER GREG C. VILLANUEVA**, Authorized Representative of **HEALTHLINE MEDICAL HEALTH SERVICES** hereinafter referred to as **SUPPLIER** with office address at 1125 Abenida Maria Orosa Street., Ermita, Manila, of the other part;

WHEREAS, the "PHILIPPINE INFORMATION AGENCY (PIA)" solicited Bids for certain goods and services, particularly for the **PROCUREMENT OF 2023 ANNUAL PHYSICAL EXAMINATION SERVICES FOR PIA OFFICIALS AND EMPLOYEES**, and has accepted a Bid from HEALTHLINE MEDICAL HEALTH SERVICES for the supply of the aforementioned goods and services in the sum of **THREE HUNDRED SIXTY-FOUR THOUSAND PESOS ONLY (Php 364,000.00)**.

WHEREAS, the PIA Bids and Awards Committee, after due deliberation, recommended the award of the contract to the "SUPPLIER" and the same was approved and issued on 08 September 2023.

NOW, THEREFORE, for and in consideration of the foregoing premises, and mutual covenants hereinafter set forth, the PARTIES agree on the following:

1. TERMS OF REFERENCE

Provision of 2023 Annual Physical Examination Services for PIA Officials and Employees.

I. Venue:

Philippine Information Agency Central Office
 PIA Bldg., Visayas Ave., Diliman, Quezon City

II. Coverage:

160 PIA Officials and Employees

III. Inclusion:

1. Vital signs and physical assessment
2. Chest X-Ray
3. ECG
4. Urinalysis
5. Fasting Blood Sugar

Fund Chapter: _____
 Fund Available: 364,000.00
 ADELE WAGYEL M. AQUINO
 OIC Agency Accountant

6. Blood Urea Nitrogen
7. Creatinine
8. Uric Acid
9. Lipid Profile
10. Complete Blood Count
11. Flu vaccine with administration

Freebies:

1. Free COVID-19 Antigen test kits
2. Post Annual Medical Exam Consultation with Healthline Medical Health Services doctors
3. Free snacks after blood test for patients who fasted

Note: No additional charge shall be imposed for confirmatory tests.

IV. Requirements:

1. Must be a registered and DOH-accredited Health and Diagnostic Services provider.
2. Must provide Physicians and medical staff for the duration of the Annual Physical Examination (APE) Program.
3. Must provide a checklist of what to do in preparation for the APE Program and must be submitted one (1) week before the implementation date to the PIA Human Resource Development Division for dissemination to the employees.
4. Must submit individual and executive summary reports of APE results in hard and soft copy through the PIA Medical Consultant two (2) weeks after the conduct of the onsite examination.

2. IMPLEMENTATION DATE

- Second week of September 2023.

3. WARRANTY

The SUPPLIER warrants that it will perform its services stipulated under this Contract in a professional manner consistent with industry standards.

4. TERMS OF PAYMENT

- PIA shall pay HEALTHLINE MEDICAL HEALTH SERVICES the amount equal to Three Hundred Sixty-Four Thousand Pesos (Php 364,000.00) within thirty (30) calendar days after issuance of Statement of Account, issuance of Certificate of Completion, and in accordance with accounting rules and auditing rules and procedures.

5. LIQUIDATED DAMAGES

In the event that the HEALTHLINE MEDICAL HEALTH SERVICES violates any of the terms and conditions of this Contract, or neglects to perform in a timely manner any of the works, duties, functions, responsibilities or obligations stipulated herein, inclusive of the duly granted time extension, if any, or fails to carry out the tasks herein required in an acceptable manner for any reason whatsoever, the HEALTHLINE MEDICAL HEALTH SERVICES shall be liable for damages for such failure and shall pay the PHILIPPINE INFORMATION AGENCY (PIA) liquidated damages in an amount equivalent to one-tenth (1/10) of the total amount of the contract.

this contract, pertinent laws, rules and regulations, until such services are finally delivered and accepted by the PHILIPPINE INFORMATION AGENCY (PIA)".

6. TERMINATION OF CONTRACT

The PHILIPPINE INFORMATION AGENCY (PIA)" reserves the right to terminate this Contract for any cause which may include failure of the HEALTHLINE MEDICAL HEALTH SERVICES to perform in a timely and acceptable manner any of their works, duties, functions, responsibilities or obligations stipulated herein or failure to carry out the task herein required in a manner acceptable to the PHILIPPINE INFORMATION AGENCY (PIA)" or violation by the HEALTHLINE MEDICAL HEALTH SERVICES of any of the terms and conditions of this Contract, subject to sanctions and remedies provided for herein and under the pertinent laws, rules and regulations.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

PHILIPPINE INFORMATION AGENCY

**HEALTHLINE MEDICAL
HEALTH SERVICES**

JOSE A. TORRES JR.
Director-General

KRISTOPHER GREG C. VILLANUEVA
Authorized Representative

SIGNED IN THE PRESENCE OF:

ELEANOR LIM-MARTIN
End-User Representative

MARDELYN ELENA G. BELTRAN, D, DPBA
(Supplier Rep. as Witness)

NOTARIAL ACKNOWLEDGEMENT

Republic of the Philippines)
City of CITY OF MANILA) S.S.

BEFORE ME, Notary Public for and in the above jurisdiction, this SEP 13 2023 day of _____ 2023, personally appeared and presented sufficient proof of identification:

JOSE A. TORRES JR.

ID No: _____ Issued at/on:

KRISTOPHER GREG C. VILLANUEVA

ID No: _____ Issued at/on: **MANILA / SEPTEMBER 17, 201**

All known to me to be the same persons who executed and voluntarily signed the foregoing document consisting of only four (4) pages including this page of Acknowledgement, which they acknowledged to me as their own free and voluntary act and deed.

IN WITNESS WHEREOF, I hereto affixed my signature and seal on the date and place first above mentioned.

NOTARY PUBLIC

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PAGE NO. 80
BOOK NO. XLII
SERIES OF 2023

ATTY. JOEL E. PANER
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