



**PURCHASE ORDER
PHILIPPINE INFORMATION AGENCY**



Supplier **FLEETSERV INC.**

P.O. No. : **23-11-070**

Address **Rm. 102 3rd Avenue Residences, 3rd Ave., Brgy. Bagong
Lipunan ng Crame, Quezon City**

Date : **9 November 2023**

Mode of Procurement: **Small Value Procurement**

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **Property & Supply Section, PIA-Central Office**

Delivery Term : **Within 30 days**

Date of Delivery :

Payment Term :

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
Supply and delivery of LOT 3 - Vehicle Parts, Accessories, and Maintenance Supplies					
pc		Brake pad - Toyota Fortuner, LKC Malaysia	1	1,669.00	1,669.00
pc		Serpentine belt - Toyota Grandia 2016, Bando Japan	1	580.00	580.00
pc		Serpentine belt - Toyota Innova 2016, Bando Japan	1	1,950.00	1,950.00
pc		Serpentine belt - Toyota Hilux 2012, Bando Japan	1	1,450.00	1,450.00
pc		Serpentine belt - Toyota Fortuner 2012, Bando Japan	1	2,000.00	2,000.00
pc		Timing belt - Toyota Grandia 2016, Original parts	1	2,000.00	2,000.00
pc		Timing belt - Toyota Fortuner 2012, Original parts	1	2,000.00	2,000.00
pc		Timing belt - Toyota Innova 2016, Original	1	2,000.00	2,000.00
pc		Timing belt - Toyota Hilux 2012, Original	1	2,000.00	2,000.00
set		Wiper blade - Toyota Fortuner 2012, Bosch Germany	1	900.00	900.00
set		Wiper blade - Toyota Grandia 2016, Bosch Germany	1	900.00	900.00
set		Wiper blade - Toyota Innova 2016, Bosch Germany	1	900.00	900.00
set		Wiper blade - Toyota Hilux 2012, Bosch Germany	1	900.00	900.00
set		Wiper blade - Isuzu Crosswind, Bosch Germany	6	900.00	5,400.00
set		Wiper blade - Mitsubishi L300 FB Van, Bosch Germany	1	900.00	900.00
set		Wiper blade - Toyota Prius 2017, Bosch Germany	1	900.00	900.00
pcs		Vehicle horn 12V, Bosch Germany	2	965.00	1,930.00
pcs		Wheel Cylinder kit/wheel cap-Isuzu Crosswind, Seiken Japan	50	100.00	5,000.00
pcs		Tire valve, China made	16	75.00	1,200.00
pc		Auto engine scanner 12 V OBD2 Full system scanner, touch screen, android, ANCEL Maxisys	1	57,780.00	57,780.00
pc		Portable compressor air pump 12V Heavy duty, Promate	1	17,000.00	17,000.00
pc		Heater plug-Mitsubishi L300 FB Van (4D 56) 12V, HKT Japan	1	380.00	380.00
- Page 2 of 2 -					
Purpose: For official use of the Motorpool Section			REQUISITIONING OFFICE/DEPT: SIGNATURE REDACTED ATTY. JULIUS S. DE PERALTA Head, Administrative Division Subtotal Php 109,739.00 GRAND TOTAL PHP 257,912.00		

(Total Amount in Words) **One Hundred Nine Thousand Seven Hundred Thirty-Nine Pesos Only**

(Grand Total Amount in Words) **Two Hundred Fifty-Seven Thousand Nine Hundred Twelve Pesos Only**

In case of failure to make payment within the period specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be assessed.

Conforme **SIGNATURE REDACTED**

BERNADETTE S. CELIS

Business Manager

Signature over Printed Name of Supplier

Phone 7555 4358 / Fax 7239 4340

Mobile 09175378886

Date

Very truly yours,

SIGNATURE REDACTED

WILSON T. BUERANO JR.

Signature over Printed Name of Authorized

Deputy Director-General

Designation

Fund Cluster :

Funds Available : **TWO HUNDRED FIFTY SEVEN THOUSAND NINE HUNDRED TWELVE**

NINE HUNDRED TWENTY

SIGNATURE REDACTED

ADELE RACHEL M. AQUINO

OIC, Agency Accountant

Signature over Printed Name of Chief Accountant/Head of

Accounting Division/Unit

ORS/BURS No. : **62-91101-2023-11-2629**

Date of the ORS/BURS: **15 Nov 2023**

Amount : **₱ 257,912.00**

Land Bank of the Philippines (LBP) Account Details:

ACCOUNT NAME: **FleetsERV Inc**

BANK ACCOUNT NUMBER: **0552-1068-73**

BANK BRANCH: **Edsa Greenhills**

ADMIN-EXT-003 rev1



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Delivery Term : **Within 30 days**

Date of Delivery :

Payment Term :

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
Supply and delivery of LOT 3 - Vehicle Parts, Accessories, and Maintenance Supplies					
	liters	Engine oil - for diesel (15W40), Caltex	132	350.00	46,200.00
	liters	Engine oil - Toyota Prius 2017 (5W20), Caltex	20	300.00	6,000.00
	pcs	Oil filter-Toyota Prius 2017 (04152-YZZA6), Original Parts	4	580.00	2,320.00
	pcs	Oil filter - Toyota Innova 2016 (C-111), VIC Japan	4	210.00	840.00
	pcs	Oil filter - Toyota Hilux 2012 (C-111), VIC Japan	4	210.00	840.00
	pc	Fuel filter - Toyota Prius 2017, VIC Japan	1	900.00	900.00
	pcs	Fuel filter - Toyota Innova 2016 (F197), VIC Japan	2	835.00	1,670.00
	pc	Air filter-Toyota Grandia 2016(17801-30060) Filters Pro Taiwan	1	600.00	600.00
	pc	Air filter-Toyota Fortuner 2012(17801-0C010) Filters Pro Taiwan	1	600.00	600.00
	pc	Air filter-Toyota Innova 2016(17801-0L040) Filters Pro Taiwan	1	600.00	600.00
	pc	Air filter-Mitsubishi L300 FB Van (DA-334) Filters Pro Taiwan	1	600.00	600.00
	set	Clutch master assembly - Toyota Fortuner 2012, FIC Japan	1	2,200.00	2,200.00
	pc	Wheel cylinder assembly-Toyota Fortuner 2012, Kaizen Japan	1	835.00	835.00
	set	Tie rod - end - Isuzu Crosswind, 555 Japan	4	3,338.00	13,352.00
	set	Ball joint - lower - Isuzu Crosswind, 555 Japan	4	1,090.00	4,360.00
	set	Ball joint - upper - Isuzu Crosswind, 555 Japan	4	1,450.00	5,800.00
	pcs	Shock absorber - rear - Isuzu Crosswind, KYB Japan	16	1,100.00	17,600.00
	pcs	Shock absorber - front - Isuzu Crosswind, KYB Japan	16	1,100.00	17,600.00
	sets	Shock absorber - rear - Toyota Fortuner 2012, KYB Japan	2	4,494.00	8,988.00
	sets	Shock absorber - front - Toyota Fortuner 2012, KYB Japan	2	4,494.00	8,988.00
	pc	Fan belt - Toyota Fortuner 2012, Bando Japan	1	1,950.00	1,950.00
	pc	Fan belt - Toyota Innova 2016, Bando Japan	1	1,950.00	1,950.00
	pc	Fan belt - Toyota Hilux 2012, Bando Japan	1	1,400.00	1,400.00
	pc	Fan belt - Toyota Grandia 2016, Bando Japan	1	1,400.00	1,400.00
	pc	Fan belt - Mitsubishi L300 FB Van, Bando Japan	1	580.00	580.00
- Page 1 of 2 -			REQUISITIONING OFFICE/DEPT:		
			SIGNATURE REDACTED		
			ATTY. JULIUS S. DE PERALTA		
			Head, Administrative Division		
			Subtotal Php 148,173.00		
Purpose: For official use of the Motorpool Section					

(Total Amount in Words) One Hundred Forty-Eight Thousand One Hundred Seventy-Three Pesos Only

In case of failure to make
for every day of delay shall
Conforme

SIGNATURE REDACTED

BERNADETTE S. CELIS

Business Manager

Signature over Printed Name of Supplier

Phone 733 4358 / Fax 7239 4340

Mobile 09175378886

Very truly yours

**SIGNATURE
REDACTED**

WILSON T. BUERANO JR.

Signature over Printed Name of Authorized
Deputy Director-General
Designation

Fund Cluster :

Funds Available :

**TWO HUNDRED FIFTY SEVEN THOUSAND
NINE HUNDRED TWELVE PESOS**

SIGNATURE REDACTED

ADELE RACHEL M. AQUINO

OIC, Agency Accountant

Signature over Printed Name of Chief Accountant/Head of
Accounting Division/Unit

ORS/BURS No. : **270101-2023-11-26**

Date of the ORS/BURS: **15 Nov 2023**

Amount :

₱ 257,912.11

Land Bank of the Philippines (LBPI) Account Details:

ACCOUNT NAME: **FleetSERV Inc**

BANK ACCOUNT NUMBER: **0552-1068-73**

BANK BRANCH: **Edsa Greenhills**

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