

OFFICE OF THE ADDITIONAL COMMISSIONER  
RECEIVED BY  
18 OCT 2023  
DATE  
3:45 pm  
TIME  
Small Value Procurement

ADMIN-FXT-003 rev1

PURCHASE ORDER  
PHILIPPINE INFORMATION AGENCY

Supplier : <b>GOODIE FOODIE DINER</b> Rm.205 Kamantigue St., cor 11th Ave., East Grace Park, Address : Caloocan City		P.O. No. : <b>23-09-062</b> Date : 27 Sept 2023 Mode of Procurement : Small Value Procurement			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : 3F PIA Bldg., Visayas Ave., Quezon City Date of Delivery : October 2-4, 12-13, 17-20, 2023		Delivery Term : Payment Term :			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		<b>Technical Guidance on QMS Implementation (Oct. 12-13, 2023)</b>  <i>for participants:</i> - AM Snacks with drinks (packed) - PM Snacks with drinks (packed)  <i>Resource Person</i>  - Breakfast: Rice, Two (2) viands, coffee (packed)  - AM Snacks with drinks (packed) - Lunch: Two (2) kinds of Meat viands (Fish, Pork, Beef, Poultry), Vegetables, Dish, Plain Rice, Dessert and Drinks (packed) - PM Snacks with drinks (packed)  <i>Purpose: meals during the Quality Management System Transition to ISO 9001:2015 Standard October 2-4, 12-13, 17-20, 2023</i>	31pax x 2 days	230.00 / pax	14,260.00
			2pax x 2 days	675.00 / pax	2,700.00
			REQUISITIONING OFFICE/DEPT:  <b>MA. THERESA S. MENIA</b> ADG, KQM		
page 2 of 3			Sub-total		16,960.00
(Total Amount in Words) <b>Seventy-Six Thousand Three Hundred Twenty Pesos Only</b>					
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
Conforme:			Very truly yours,		
<u>MANA CLAYD E. KICAO</u> Signature over Printed Name of Supplier <u>OCT. 2, 2023</u> Date			<u>WILSON T. BUERANO JR.</u> Signature over Printed Name of Authorized Official Deputy Director-General Designation		
Fund Cluster : <u>161</u> Funds Available : <u>SEVENTY SIX THOUSAND THREE HUNDRED TWENTY PESOS ONLY</u>  <b>ADELE RACHEL M. AQUINO</b> OIC, Agency Accountant Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit			ORS/BURS No. : <u>02-10111-2023-01-2330</u> Date of the ORS/BURS: <u>29-SEPT-2023</u> Amount : <u>₱ 76,321.00</u>		



**PURCHASE ORDER**  
**PHILIPPINE INFORMATION AGENCY**

<b>Supplier : GOODIE FOODIE DINER</b> Rm.205 Kamantigue St., cor 11th Ave., East Grace Park, Address : Caloocan City		<b>P.O. No. : 23-09-062</b>  <b>Date : 27 Sept 2023</b> <b>Mode of Procurement : Small Value Procurement</b>			
<b>Gentlemen:</b> Please furnish this Office the following articles subject to the terms and conditions contained herein:					
<b>Place of Delivery :</b> 3F PIA Bldg., Visayas Ave., Quezon City <b>Date of Delivery :</b> October 2-4, 12-13, 17-20, 2023		<b>Delivery Term :</b> <b>Payment Term :</b>			
<b>Stock/ Property No.</b>	<b>Unit</b>	<b>Description</b>	<b>Quantity</b>	<b>Unit Cost</b>	<b>Amount</b>
	packs	<b>Technical Course on ISO 19011:2018 Guidelines for Auditing Management Systems (Oct. 17-20, 2023)</b> <i>for participants:</i> - AM Snacks with drinks (packed) - PM Snacks with drinks (packed)  <i>Resource Person</i>  - Breakfast: Rice, Two (2) viands, coffee (packed)  - AM Snacks with drinks (packed) - Lunch: Two (2) kinds of Meat viands (Fish, Pork, Beef, Poultry), Vegetables, Dish, Plain Rice, Dessert and Drinks (packed) - PM Snacks with drinks (packed)  <i>Purpose: meals during the Quality Management System Transition to ISO 9001:2015 Standard October 2-4, 12-13, 17-20, 2023</i>	31pax x 4 days	230.00 / pax <del>80.00</del>	28,520.00
	packs		2pax x 4 days	675.00 / pax	5,400.00
			<b>REQUISITIONING OFFICE/DEPT:</b>  <b>MA. THERESA S. MENIA</b> ADG, KQM		
			<b>Grand Total</b>		<b>76,320.00</b>
page 3 of 3					
<b>(Total Amount in Words) Seventy-Six Thousand Three Hundred Twenty Pesos Only</b>					
<p>In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.</p> <p>Conforme: _____ Very truly yours _____</p> <p style="text-align: center;"><u>MA. CAROLINA G. KAGO</u> Signature over Printed Name of Supplier <u>Oct. 2, 2023</u> Date</p> <p style="text-align: center;"><u>WILSON T. BUERANO JR.</u> Signature over Printed Name of Authorized Official Deputy Director-General Designation</p>					
<b>Fund Cluster :</b> 101 <b>Funds Available :</b> SEVENTY SIX THOUSAND THREE HUNDRED TWENTY PESOS ONLY  <b>ADELE RACHEL M. AQUINO</b> OIC, Agency Accountant Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit			<b>ORS/BURS No. :</b> 02-10101-2023-09-2330 <b>Date of the ORS/BURS:</b> 29-SEP-2023 <b>Amount :</b> ₱ 76,320.00		