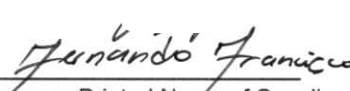


**PURCHASE ORDER
PHILIPPINE INFORMATION AGENCY**



Supplier : ACCESSORIES AND SUPPLIES DEPOT, INC. Address : 110 Labo St., Brgy. Salvacion, Quezon City			P.O. No. : 23-12-080 Date : 12 December 2023 Mode of Procurement : Shopping (Sec.52.1.b)		
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : 3F PIA Bldg., Visayas Ave., Quezon City Date of Delivery :			Delivery Term : 30 days Payment Term :		
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		Lot 4 - Toner Cartridge Toner Cartridge, HP Q2612A (black)	2 carts.	4,748.00	9,496.00
Purpose: For the official use of PIA Central Office and NCR for the 4th quarter of 2023			REQUISITIONING OFFICE/DEPT: ATTY. JULIUS S. DE PERALTA Chief, Administrative Division		
					Total: PHP 9,496.00
(Total Amount in Words) Nine Thousand Four Hundred Ninety-Six Pesos Only					
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
Conforme:			Very truly yours,		
 Signature over Printed Name of Supplier <u>12/14/2023</u> Date			<u>WILSON T. BUERANO JR.</u> Signature over Printed Name of Authorized Official Deputy Director-General Designation		
Fund Cluster : <u>101</u> Funds Available : <u>Nine Thousand Four Hundred Ninety-Six Pesos Only</u> ADELE RACHEL M. AQUINO OIC, Agency Accountant Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit			ORS/BURS No. : <u>02-101101-2023-12-2921</u> Date of the ORS/BURS : <u>DEC 13 2023</u> Amount : <u>₱9,496.-</u>		