

PHILIPPINE INFORMATION AGENCY
PIA Bldg, Visayas Avenue, Diliman Quezon City

REQUEST FOR QUOTATION (RFQ)

The Philippine Information Agency (PIA), through its Bids and Awards Committee (BAC), hereby invites all interested suppliers to quote their lowest price on the items listed in the Suppliers Quotation Form (Annex A) subject to the General Conditions stated herein.

NAME OF PROJECT: **SUPPLY AND DELIVERY OF PURIFIED DRINKING WATER FOR APRIL 2024 TO DECEMBER 2024**

APPROVED BUDGET FOR THE CONTRACT: **Php 94,500.00**

General Conditions:

1. Bidding will be conducted through Small Value Procurement under Section 53.9 of the Revised Implementing Rules and Regulations (IRR) of Republic Act. No. 9184, otherwise known as the "Government Procurement Reform Act."
2. Suppliers are required to submit the following prior to notification by the BAC of the award:
 - a. Valid & current Mayor's/Business permit for 2024;
 - b. Valid & current PhilGEPS Registration Certificate/Number;
 - c. Income Tax Return (for ABCs above P500K)
 - d. Omnibus Sworn Statement (for ABCs above P50K);
 - e. Bids should be valid for a period of 90 days.
3. DELIVERY PERIOD:
4. The total price quoted is subject to VAT and other applicable taxes and payable check;
5. Payment shall be prepared through Advice to Debit Account upon receipt of the supplier's Statement of Account, subject to deduction of applicable taxes.

For further inquiries, please coordinate with Jupalyn Benedicto at Telephone Number 8920-43-38 and Mobile Number 09998879307. The Quotation may be submitted through e-mail at jupalyn.benedicto@pia.gov.ph or delivered to the address below:

Philippine Information Agency
2nd Floor Procurement Section Office
PIA Bldg Visayas Ave Diliman Quezon City

The Philippine Information Agency (PIA) reserves the right to accept or reject any or all Quotations/Bids, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder(s), and to accept offer that is most advantageous to the Government.

ATTY. ALLAN VINCENT B. LORENZO
BAC- CHAIRPERSON

SUPPLIER'S QUOTATION

ITEM NO.	DESCRIPTION	QTY.	UNIT COST (Php)	TOTAL COST (Php)
	<p>SUPPLY AND DELIVERY OF PURIFIED DRINKING WATER FOR APRIL – DECEMBER 2022</p> <p>SPECIFICATION AND REQUIREMENTS:</p> <ul style="list-style-type: none"> a) 20 units- water dispenser b) The purification process of the drinking water should be at least 16 stages of reverse osmosis system. c) Provide sample of the purified water in 500ml bottle d) Valid Sanitary Permit e) Result of Water Analysis (Physical/ Chemical/ Bacteriological Analysis) f) Valid Certificate of Health Related Device Registration issued by FDA, DOH. 	2700 gallons		

DELIVERY PERIOD: _____

PRICE VALIDITY: 90 Days

After having carefully read, understood and accepted the conditions specified in the Request for Quotation, Technical Specification and Terms of Reference, I/We quote on the item(s) at prices as above-indicated.

Printed Name and Signature

Business Name and Address

Telephone/Mobile No. and E-mail address

Date

Technical Specifications

Note: Bidders must state either “Comply” or “Not Comply” in the column “Statement of Compliance” against each of the individual parameters of each Specification:

Item	Specification	Statement of Compliance
	<p style="text-align: center;">TERMS OF REFERENCE</p> <p style="text-align: center;">“SUPPLY AND DELIVERY OF PURIFIED DRINKING WATER FOR APRIL – DECEMBER 2024”</p> <p>SPECIFICATION AND REQUIREMENTS:</p> <ul style="list-style-type: none"> a) 20 water dispenser b) 5 Gallons c) The purification process of the drinking water should be at least 16 stages of reverse osmosis system. d) Provide sample of the purified water in 500ml bottle e) Valid Sanitary Permit f) Result of Water Analysis (Physical/ Chemical/ Bacteriological Analysis) g) Valid Certificate of Health Related Device Registration issued by FDA, DOH <p>CONDITIONS :</p> <ul style="list-style-type: none"> a) Supply and Delivery of TWO THOUSAND SEVEN HUNDRED (2,700) CONTAINERS of PURIFIED DRINKING WATER FOR April to December 2024 to the PIA Central Office Visayas Avenue Diliman Quezon City; b) Provide the free use of twenty (20) units of hot and cold water dispenser; During special events/occasion, provide additional units of dispenser for free at the request of PIA. c) Cleaning of dispenser at least once a month at no cost on the part of PIA; d) In the event of defect which necessitates the pull-out of the dispenser, the supplier shall provide service for free without additional cost; e) Furnish PIA the quarterly of its regular laboratory analysis (Physical/Chemical Analysis and Bacteriological Analysis). f) Weekly delivery of at least 75 Containers. The Agency has the option to increase or decrease the requirement for purified drinking water as needed; g) In case the requirement exceeds the quantity stipulated in the contract, the supplier shall provide the additional order at same price. h) Monthly payment after acceptance of Delivery and billing invoice of Purified Drinking Water to PIA subject to applicable government taxes. 	

	<p>VIOLATION/TERMINATION:</p> <p>The Philippine Information Agency reserves the right to terminate the Agreement/ Job Order entered into by and between PIA contractor for any violation of the Terms of Reference, including the accumulation of three (3) consecutive months of “Unsatisfactory” ratings from the PIA after service of a 10-day written notice to the contractor and without liability accruing to PIA.</p>	
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I hereby certify that the statement of compliance to the forgoing technical specifications are true and correct, otherwise, if found to be false either during bid evaluation or post-qualification, the same shall give rise to automatic disqualification of our bid.

Name of Company/Bidder

Signature Over Printed Name
Of Authorized Representative

Date

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Friday, March 15, 2024 07:54 AM Ronelio Hernandez pia [» Log-out](#)

Bid Notice Abstract

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Request for Quotation (RFQ)

Reference Number 10662769
Procuring Entity PHILIPPINE INFORMATION AGENCY
Title SUPPLY AND DELIVERY OF PURIFIED DRINKING WATER FOR APRIL 2024 TO DECEMBER 2024
Area of Delivery Metro Manila  [Printable Version](#)

Solicitation Number:	24-03-006	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Beverages	Date Published	15/03/2024
Approved Budget for the Contract:	PHP 94,500.00	Last Updated / Time	15/03/2024 12:00 AM
Delivery Period:		Closing Date / Time	26/03/2024 5:00 PM
Client Agency:			
Contact Person:	Jupalyn Laderas Benedicto Procurement Officer Visayas Avenue, Diliman, Quezon City Metro Manila Philippines 1128 63-2-9204338 jupalyn.benedicto@pia.gov.ph		

Description

PHILIPPINE INFORMATION AGENCY
PIA Bldg, Visayas Avenue, Diliman Quezon City

REQUEST FOR QUOTATION (RFQ)

The Philippine Information Agency (PIA), through its Bids and Awards Committee (BAC), hereby invites all interested suppliers to quote their lowest price on the items listed in the Suppliers Quotation Form (Annex A) subject to the General Conditions stated herein.
NAME OF PROJECT: SUPPLY AND DELIVERY OF PURIFIED DRINKING WATER FOR APRIL 2024 TO DECEMBER 2024

APPROVED BUDGET FOR THE CONTRACT: Php 94,500.00

General Conditions:

- Bidding will be conducted through Small Value Procurement under Section 53.9 of the Revised Implementing Rules and Regulations (IRR) of Republic Act. No. 9184, otherwise known as the "Government Procurement Reform Act."
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ATTY. ALLAN VINCENT B. LORENZO
BAC- CHAIRPERSON

ANNEX A
SUPPLIER'S QUOTATION
ITEM NO. DESCRIPTION QTY. UNIT COST
(Php) TOTAL COST
(Php)

SUPPLY AND DELIVERY OF PURIFIED DRINKING WATER FOR APRIL – DECEMBER 2022

SPECIFICATION AND REQUIREMENTS:

- a) 20 units- water dispenser
- b) The purification process of the drinking water should be at least 16 stages of reverse osmosis system.
- c) Provide sample of the purified water in 500ml bottle
- d) Valid Sanitary Permit
- e) Result of Water Analysis (Physical/ Chemical/ Bacteriological Analysis)
- f) Valid Certificate of Health Related Device Registration issued by FDA, DOH.

2700 gallons

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Printed Name and Signature

Business Name and Address

Telephone/Mobile No. and E-mail address

Date

Technical Specifications

Note: Bidders must state either "Comply" or "Not Comply" in the column "Statement of Compliance" against each of the individual parameters of each Specification:

Item Specification Statement of Compliance

TERMS OF REFERENCE

"SUPPLY AND DELIVERY OF PURIFIED DRINKING WATER FOR APRIL – DECEMBER 2024"

SPECIFICATION AND REQUIREMENTS:

- a) 20 water dispenser
- b) 5 Gallons
- c) The purification process of the drinking water should be at least 16 stages of reverse osmosis system.
- d) Provide sample of the purified water in 500ml bottle
- e) Valid Sanitary Permit
- f) Result of Water Analysis (Physical/ Chemical/ Bacteriological Analysis)
- g) Valid Certificate of Health Related Device Registration issued by FDA, DOH

CONDITIONS :

- a) Supply and Delivery of TWO THOUSAND SEVEN HUNDRED (2,700) CONTAINERS of PURIFIED DRINKING WATER FOR April to December 2024 to the PIA Central Office Visayas Avenue Diliman Quezon City;
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During special events/occasion, provide additional units of dispenser for free at the request of PIA.
- c) Cleaning of dispenser at least once a month at no cost on the part of PIA;
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I hereby certify that the statement of compliance to the forgoing technical specifications are true and correct, otherwise, if found to be false either during bid evaluation or post-qualification, the same shall give rise to automatic disqualification of our bid.

Name of Company/Bidder Signature Over Printed Name Date
Of Authorized Representative

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	SUPPLY AND DELIVERY OF PURIFIED DRINKING WATER FOR	SUPPLY AND DELIVERY OF PURIFIED DRINKING WATER FOR APRIL 2024 TO DECEMBER 2024	1	Lot	94,500.00

Created by Ronelio N Hernandez

Date Created 14/03/2024

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