



Presidential Communications Office  
**Philippine Information Agency**  
*Ahensiyang Pang-impormasyon ng Pilipinas*



**NOTICE OF AWARD**  
**EXCELLENT GENERAL SERVICES INC**

16 January 2025

**MS. GINA O. RAMOS**

*President and General Manager*

**EXCELLENT GENERAL SERVICES INC.**

28 Evangeline Reyes Street BF Resort Village  
Talon II, Las Piñas City, Metro Manila

Dear **Ms. Ramos:**

We are pleased to inform you that your proposal for the **EARLY PROCUREMENT ACTIVITY OF ONE (1) LOT JANITORIAL SERVICES OF PIA OFFICE FY 2025 with PIA ITB 2024-10** with a Contract Price of **FOUR MILLION THREE HUNDRED THIRTY-FOUR THOUSAND NINE HUNDRED NINETY-ONE PESOS AND 96/100 ONLY (PHP 4,334,991.96)** inclusive of appropriate taxes and fees was verified in accordance with the Instruction to Bidders and is hereby accepted.

Notice of Award of contract is hereby given to **EXCELLENT GENERAL SERVICES INC.** as the **Single Calculated and Responsive Bid** for the aforementioned project. You are requested to file your Performance Security, in compliance with the provisions of RA 9184 and its Implementing Rules, valid until the issuance of Certificate of Acceptance equivalent to any of the following forms:

- Five Percent (5%) of the total Contract Price for Cash or Cashier's/ Managers Check, Manager's Check issued by a Universal or Commercial Bank.
- Five Percent (5%) of the Total Contract Price for Bank Draft/Guarantee or Irrevocable Letter of Credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank;
- Thirty Percent (30%) of the total Contract Price of Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.

You are likewise required to formally enter into a Contract Agreement within Ten (10) calendar days from receipt of this Notice and further to confer with the PIA-BAC Secretariat, for instructions regarding the execution of this award.

The original Notice of Award with signature on "CONFORME" shall be returned immediately after its approval and signature.

Please bear in mind that failure to provide the Performance Security shall constitute sufficient grounds for rescission of the award and forfeiture of the Bid Security.

Very truly yours,

MARK FOR REDACTION

**WILSON T. BUERANO JR.**

*Deputy Director-General for Finance*

MARK FOR REDACTION

**MS. GINA O. RAMOS**

*President and General Manager*

**EXCELLENT GENERAL SERVICES INC**

Date: JANUARY 20, 2025