


PURCHASE ORDER
PHILIPPINE INFORMATION AGENCY

| Supplier : SUN VALLEY MULTI-PURPOSE COOPERATIVE | | P.O. No. : 24-11-060 | | | |
|---|------|--|---|-----------|------------------|
| Address : 18 Sun Valley Drive, Parañaque City | | Date : 14 Nov. 2024 | | | |
| Mode of Procurement : Small Value Procurement | | | | | |
| Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein: | | | | | |
| Place of Delivery : PIA Bldg., Visayas Ave., Quezon City | | Delivery Term : 5 days upon receipt of P.O | | | |
| Date of Delivery : | | Payment Term : | | | |
| Stock/ Property No. | Unit | Description | Quantity | Unit Cost | Amount |
| | | General Cleaning of Twenty-Five(25) Air-Conditioning Units | | | |
| | unit | Floor Mounted Air-conditioner | 18 | 1,450.00 | 26,100.00 |
| | unit | Wall Mounted Air-conditioner | 5 | 1,000.00 | 5,000.00 |
| | unit | Ceiling Mounted Air-conditioner | 2 | 1,550.00 | 3,100.00 |
| | | Submitted RFQ and other documents for PR No. 24-10-099 shall form part of this Purchase Order | | | |
| | | <i>Purpose: preventive maintenance of Agency airconditioning units</i> | | | |
| | | | REQUISITIONING OFFICE/DEPT: | | |
| | | |  ATTY. JULIUS S. DE PERALTA <i>Head, Administrative Division</i> | | |
| | | | TOTAL | | 34,200.00 |
| (Total Amount in Words) Thirty-Four Thousand Two Hundred Pesos Only | | | | | |
| <p>In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.</p> <p>Conforme: _____ Very truly yours, _____</p> <p style="text-align: center;">ENGR. ADRIAN V. CANDIDATO Signature over Printed Name of Supplier <u>11192024</u> Date</p> <p style="text-align: center;">WILSON T. BUERANO JR. Signature over Printed Name of Authorized Official Deputy Director-General for Finance Designation</p> | | | | | |
| Fund Cluster : _____ Funds Available : <u>thirty-four thousand two hundred pesos only</u> ADELE RACHEL M. AQUINO <i>Agency Accountant</i> Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit | | | ORS/BURS No. : <u>DE-10101-2024-11-2019</u> Date of the ORS/BURS: <u>15 Nov 2024</u> Amount : <u>₱ 34,200.00</u> | | |