



**INVITATION FOR  
 NEGOTIATED PROCUREMENT FOR TWO-FAILED BIDDINGS**

**PROCUREMENT OF ALL-IN-ONE DESKTOP AND MID-RANGE LAPTOP COMPUTERS FOR  
 THE ENHANCEMENT OF HRDD PROPER AND TRAINING / EXAMINATION ROOM**

1. The Philippine Information Agency (PIA) intends to procure **ALL-IN-ONE DESKTOP AND MID-RANGE LAPTOP COMPUTERS FOR THE ENHANCEMENT OF HRDD PROPER AND TRAINING / EXAMINATION ROOM** with an Approved Budget for the Contract (ABC) of **ONE MILLION TWO HUNDRED SEVENTY-FOUR THOUSAND PESOS ONLY (PHP 1,274,000.00)**.
2. The PIA Central Office Bids and Awards Committee (COBAC) now invites technically, legally, and financially capable suppliers for the said project.
3. The Procurement procedure for this requirement is Negotiated Procurement for Two-Failed Bidding pursuant to Section 53.1 of the revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, otherwise known as the "Government Procurement Reform Act".

The selection of the successful offer shall be based on the best and final offer that will be submitted on the set deadline to the BAC and which would meet the minimum technical specifications required.

4. Interested Bidders may obtain further information from the COBAC-Secretariat at the address and contact numbers given below from **February 3 - 24, 2025**, 8:00 A.M. to 4:00 P.M.
5. The schedule of bidding activities are as follows:

<b>ACTIVITIES</b>	<b>SCHEDULE</b>
Advertisement/Posting of Request for Quotation /Start of Availability of Request for Quotation	Starting Feb. 3, 2025 (Monday)
Pre-Negotiation Conference	February 11, 2025 (Tuesday) 1:30 PM PIA Procurement Conference, 2 <sup>nd</sup> Flr., PIA Bldg., Visayas Ave., QC
Submission of Quotations and Legal/Technical Documents (in Sealed Envelope)	February 24, 2023 (Monday) 10:00am PIA Procurement Section, 2 <sup>nd</sup> Flr., PIA Bldg., Visayas Ave., QC
Opening of Quotations	February 24, 2023, 1:30 PM PIA Procurement Conference, 2 <sup>nd</sup> Flr., PIA Bldg., Visayas Ave., QC

6. Bids must be duly received by the BAC Secretariat through manual submission in five (5) copies (1 original and 4 certified true copies) and an electronic copy contained in a USB Flash Drive (1 Technical Component and 1 Financial Component) PIA Building, Visayas Avenue, Diliman, Quezon City on or before February 24, 2025. Late submission shall not be accepted.
7. Interested Bidders shall submit the following documents in sealed envelopes, labeled as "Negotiated Procurement for Two-Failed Biddings", with the title of the procurement project, name of the bidder, address, the contact details of the bidder, addressed to the BAC.

**A. Eligibility and Technical Documents**

- a) Valid PhilGEPS Registration Certificate (Platinum Membership), including the Annex/es;
- b) Statement of Bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid. For this purpose, the definition of similar contracts shall refer to **PROCUREMENT OF ALL-IN-ONE DESKTOP AND MID-RANGE LAPTOP COMPUTERS** which shall be completed within the last five (5) years prior to the date of submission of the best and final offer.
- c) Bid Security in any of the following form as prescribed under 2016 revised IRR of RA 9184:
  - I. In case of cash, Manager's Check, Bank Guarantee (2% of the ABC or **(Php 25,480.00)**).
  - II. In case of Surety Bond, submit also a certification issued by the Issuance Commission or Original Copy Notarized Bid Securing Declaration (5% of ABC or **Php 63,700.00**)
  - III. Bid Securing Declaration.
- d) Conformity with the Schedule of Requirements (Annex "A");
- e) Conformity with the Technical Specifications (Annex "B");
- f) Notarized Omnibus Sworn Statement (OSS) supported with Notarized Secretary's Certificate in case of a corporation or cooperative; in case of partnership or single proprietorship, the bidder shall submit Special Power of Attorney executed by the partners or single proprietorship; whichever is applicable;  
  
In case of Joint Venture, Special Power of Attorney shall be submitted by all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.
- g) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence or duly notarized statement from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

**B. Financial Documents**

h) Bid Form

i) Price Schedule

8. The Special Conditions of the Contract (Annex "C") shall form part of the contract. Other conditions of the contract shall be governed by the implementation of the rules and regulations of RA 9184 and other related and applicable laws.

9. The Head of the Procuring Entity (HOPE) reserves the right to reject and all Bids, declare failure of bidding, or not award the contract in accordance with Section 41 of the 2016 revised Implementing Rules and Regulations.

10. For further information, please refer to:

**MS. JUPALYN L. BENEDICTO**

*Head, BAC Secretariat*


*2<sup>nd</sup> Floor, PIA Central Office,*

*Visayas Avenue, Diliman, Quezon City*

*(02) 8920-4338 / 0999-887-9307*

[piacentral.bids@pia.gov.ph](mailto:piacentral.bids@pia.gov.ph)

*Issued this 30<sup>th</sup> day of January 2025.*



**ATTY. ALLAN VINCENT B. LORENZO**  
Chairperson, Bids and Awards Committee  
Date: 30 January 2024

**Section VI. SCHEDULE OF REQUIREMENTS**

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the Philippine Information Agency Central Office.

<b>Item Number</b>	<b>Description</b>	<b>Quantity</b>	<b>Total</b>	<b>Delivered, Weeks/Months</b>
1	All-In-One Desktop Computer	16 units	16 units	90 days upon issuance of Notice to Proceed
2	Mid-Range Laptop Computers	10 units	10 units	90 days upon issuance of Notice to Proceed
	*** Nothing Follows***			

***I hereby verify to comply with all the above requirements.***

\_\_\_\_\_  
Signature over printed name of the authorized representative

\_\_\_\_\_  
Company name

\_\_\_\_\_  
Date

Item	Specification	Statement of Compliance
		<p><i>[Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</i></p>
1	<p><b>TECHNICAL SPECIFICATIONS</b></p> <p><b><u>I. Sixteen (16) units of All-In-One Desktop Computer</u></b></p> <ul style="list-style-type: none"> <li>➤ Processor <ul style="list-style-type: none"> <li>- Intel Core i5-13420H 8 core, 12 threads or equivalent</li> </ul> </li> <li>➤ Memory <ul style="list-style-type: none"> <li>- 8GB DDR5 5200 SO DIMM</li> </ul> </li> <li>➤ Storage <ul style="list-style-type: none"> <li>- 1TB SSD M.2 2280 Gen 4 TLC</li> </ul> </li> <li>➤ Graphics <ul style="list-style-type: none"> <li>- Intel UHD Graphics</li> </ul> </li> <li>➤ Display <ul style="list-style-type: none"> <li>- 23.8 FHD (1920 x 1080), Anti-Glare, 99% sRGB</li> </ul> </li> <li>➤ Connectivity <ul style="list-style-type: none"> <li>- Integrated 100/1000M;</li> <li>- WLAN + Bluetooth Wi-Fi ®6, 802.11ax 2x2 + BT5.2</li> </ul> </li> <li>➤ OS <ul style="list-style-type: none"> <li>- Windows 11 Home</li> </ul> </li> <li>➤ Software <ul style="list-style-type: none"> <li>- MS Office Home &amp; Student 2021</li> </ul> </li> <li>➤ With wireless keyboard and wireless mouse</li> <li>➤ Warranty <ul style="list-style-type: none"> <li>- Three (3) years Premium Care / Supplier's Warranty</li> </ul> </li> <li>➤ Design <ul style="list-style-type: none"> <li>- Case color White or Cloud Grey (color shall be uniform to all units to be delivered)</li> </ul> </li> </ul>	

**II. Ten (10) units of Mid-Range Laptop Computers**

- Processor
  - Raptor Lake i5-13420H or equivalent
- OS
  - Windows 11 Pro
- Display
  - 14" 16:10 FHD+ (1920 x 1200), IPS-Level panel
- Graphics
  - Iris Xe Graphics
- Memory
  - 8GB DDR4 (3200MHz)
- Storage
  - 512GB NVMe PCIe SSD Gen 4x4 w/o DRAM
- Camera
  - HD type (30fps@720p) with Noise Reduction
- Keyboard
  - Single backlight keyboard (white)
- Connectivity
  - Gb LAN, Wi-Fi 6E AX211, Bluetooth v5.3
- With Laptop Bag and Mouse
- Two (2) years Warranty

**III. WARRANTY AND SUPPORT**

In addition to the warranty provided above, the supplier must also provide at least 90 days of complimentary technical support upon delivery of the procurement items

<p><b><u>IV.SCOPE OF WORK</u></b></p> <p>A.Supplier</p> <ul style="list-style-type: none"> <li>• Certification that the sixteen (16) units all-in-one desktop and ten (10) units laptop computers have been delivered.</li> <li>• Provision of technical support from supplier and/or manufacture.</li> <li>• Submit certification as authorized distributor or reseller.</li> <li>• Present their proposed unit during the Bid Opening, preferably by demonstrating the actual unit or through video or brochure presentations.</li> </ul> <p>B.Procuring Entity</p> <ul style="list-style-type: none"> <li>• Certification that the sixteen (16) units all-in-one desktop and ten (10) units laptop computers are compliant with the technical specifications and free from manufacturer's defects and damages upon delivery.</li> <li>• That abovementioned computers are burned-in by random sampling.</li> </ul>	
<p><b><u>V. END-USER REQUIREMENT</u></b></p> <p>The technical specifications provided are the minimum requirements. Bidders may offer higher specifications than those presented to prevent stock unavailability, avoid delays in the procurement process, and ensure continuity of operations in the HRDD.</p> <p>However, such proposals will be subjected to evaluation by the Technical Working Group (TWG) and must comply with the provisions of RA9184 and its Implementing Rules and Regulations. Furthermore, the bid amount must remain within the Approved Budget for the Contract (ABC), and no specification should fall below the minimum requirements outlined in the Section VI Technical Specifications.</p> <p>Accordingly, any variation in the Technical Specifications must always be reasonable and advantageous to the government.</p>	
<p>*** Nothing Follows***</p>	

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for behalf of: \_\_\_\_\_

Date: \_\_\_\_\_

## Omnibus Sworn Statement (Revised)

*[shall be submitted with the Bid]*

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REPUBLIC OF THE PHILIPPINES )

CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

### AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

*[If a sole proprietorship:]* I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

*[If a partnership, corporation, cooperative, or joint venture:]* I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

*[If a sole proprietorship:]* As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

*[If a partnership, corporation, cooperative, or joint venture:]* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;



6. [Select one, delete the rest:]

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards; and

8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:

- a. Carefully examining all of the Bidding Documents;
- b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
- c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
- d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].

9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_ day of \_\_\_, 20\_\_ at \_\_\_\_\_, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

**[Jurat]**

*[Format shall be based on the latest Rules on Notarial Practice]*

**STATEMENT OF SINGLE LARGEST COMPLETED CONTRACT**

*(within five (5) years from the date of submission and receipt of bids)*

<b>Name of Client</b>	<b>Name of the Contract</b>	<b>Date and Status of the Contract</b>	<b>Kind of Goods</b>	<b>Amount of Contract</b>	<b>Value of Outstanding Contracts</b>	<b>Date of Delivery</b>

***I hereby verify to comply with all the above requirements.***

\_\_\_\_\_  
*Signature over printed name of the authorized representative*

\_\_\_\_\_  
*Company name*

\_\_\_\_\_  
*Date*

## Bid Securing Declaration Form

*[shall be submitted with the Bid if bidder opts to provide this form of bid security]*

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REPUBLIC OF THE PHILIPPINES)

CITY OF \_\_\_\_\_) S.S.

### BID SECURING DECLARATION

Project Identification No.: *[Insert number]*

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
  - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
  - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
  - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this \_\_\_\_ day of *[month]* *[year]* at *[place of execution]*.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]*

*[Insert signatory's legal capacity]*

Affiant

**[Jurat]**

[Format shall be based on the latest Rules on Notarial Practice]

**Price Schedule for Goods Offered from Within the Philippines**

[shall be submitted with the Bid if bidder is offering goods from within the Philippines]

**For Goods Offered from Within the Philippines**

Name of Bidder \_\_\_\_\_ Project ID No. \_\_\_\_\_ Page \_\_\_ of \_\_\_

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

**Bid Form for the Procurement of Goods**  
*[shall be submitted with the Bid]*

**BID FORM**

Date : \_\_\_\_\_

Project Identification No. : \_\_\_\_\_

To: *[name and address of Procuring Entity]*

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *[supply/deliver/perform]* *[description of the Goods]* in conformity with the said PBDs for the sum of *[total Bid amount in words and figures]* or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

*[Insert this paragraph if Foreign-Assisted Project with the Development Partner:*

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount	Purpose of Commission or gratuity
_____	_____	_____
_____	_____	_____
_____	_____	_____

(if none, state "None" ) ]

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of *[name of the bidder]* as evidenced by the attached *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: \_\_\_\_\_

Legal capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

Date: \_\_\_\_\_